

# Minutes

**Council Meeting  
Wednesday 23 October 2024 at 6:00 PM  
Gisborne Administration Centre  
40 Robertson Street, Gisborne**

DRAFT

**Order of business**

<b>1</b>	<b>Acknowledgement of Country</b> .....	<b>3</b>
<b>2</b>	<b>Recording of live streaming of this Council meeting</b> .....	<b>3</b>
<b>3</b>	<b>Present</b> .....	<b>3</b>
<b>4</b>	<b>Apologies</b> .....	<b>3</b>
<b>5</b>	<b>Conflicts of interest</b> .....	<b>3</b>
<b>6</b>	<b>Petitions</b> .....	<b>3</b>
	Nil	
<b>7</b>	<b>Deputations and presentations to Council</b> .....	<b>3</b>
<b>8</b>	<b>Adoption of minutes</b> .....	<b>3</b>
<b>9</b>	<b>Mayor’s report</b> .....	<b>4</b>
	Nil	
<b>10</b>	<b>Record of meetings of Councillors and Council staff</b> .....	<b>4</b>
10.1	Record of Meetings of Councillors and Council Staff - September - October 2024.....	4
<b>11</b>	<b>Director Planning and Environment reports</b> .....	<b>4</b>
	Nil	
<b>12</b>	<b>Chief Executive Officer reports</b> .....	<b>4</b>
CX.1	Annual Report 2023-24.....	4
<b>13</b>	<b>Director Corporate reports</b> .....	<b>5</b>
	Nil	
<b>14</b>	<b>Director Community reports</b> .....	<b>5</b>
COM.1	Community Directorate Integrated Annual Report 2023-2024 and Action Plan 2024-2025.....	5
<b>15</b>	<b>Director Assets and Operations reports</b> .....	<b>5</b>
AO.1	Request for Inclusion of Road onto the Public Road Register - Red Gap Road, Lancefield.....	5
<b>16</b>	<b>Notices of motion and rescission</b> .....	<b>6</b>
	Nil	
<b>17</b>	<b>Urgent business</b> .....	<b>6</b>
	Nil	
<b>18</b>	<b>Confidential reports</b> .....	<b>6</b>
	Nil	

## 1 ACKNOWLEDGEMENT OF COUNTRY

Macedon Ranges Shire Council acknowledges the Dja Dja Wurrung, Taungurung and Wurundjeri Woi Wurrung Peoples as the Traditional Owners and Custodians of this land and waterways. Council recognises their living cultures and ongoing connection to Country and pays respect to their Elders past, and present.

Council also acknowledges local Aboriginal and/or Torres Strait Islander residents of Macedon Ranges for their ongoing contribution to the diverse culture of our community.

## 2 RECORDING OF LIVE STREAMING OF THIS COUNCIL MEETING

This meeting was recorded and streamed live on the internet in accordance with Council's 'Live Streaming and Publishing Recordings of Meetings Policy, which can be viewed on Council's website.

## 3 PRESENT

Cr Annette Death (Mayor), Cr Janet Pearce (Deputy Mayor), Cr Jennifer Anderson, Cr Dominic Bonanno, Cr Rob Guthrie, Cr Geoff Neil, Cr Mark Ridgeway, Cr Christine Walker, Cr Bill West, Cr Rob Ball

## IN ATTENDANCE

Bernie O'Sullivan (Chief Executive Officer), Adele Drago-Stevens (Director Corporate), Rebecca Stockfeld (Interim Director Assets and Operations), Rob Ball (Acting Director Planning and Environment), Maria Weiss (Director Community), Jess Clarke-Hong (Manager Governance and Performance), Lucy Olson (Senior Governance Officer - Council Business)

## 4 APOLOGIES

Nil

## 5 CONFLICTS OF INTEREST

Nil

## 6 PETITIONS

Nil

## 7 DEPUTATIONS AND PRESENTATIONS TO COUNCIL

Nil

## 8 ADOPTION OF MINUTES

### Resolution 2024/151

Moved: Cr Mark Ridgeway

Seconded: Cr Bill West

That the minutes of Ordinary Meetings of the Macedon Ranges Shire Council held on Monday 16 September 2024 and Wednesday 9 October 2024 as circulated be confirmed.

CARRIED

**9 MAYOR'S REPORT**

Nil

**10 RECORD OF MEETINGS OF COUNCILLORS AND COUNCIL STAFF**

<b>10.1 RECORD OF MEETINGS OF COUNCILLORS AND COUNCIL STAFF - SEPTEMBER - OCTOBER 2024</b>
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**Summary**

Rule 66 of Council's Governance Rules requires a written record of matters discussed at specified meetings of Councillors and Council staff to be reported to the next practicable scheduled Council Meeting and recorded in the minutes of that meeting. This report provides a summary of meetings of Councillors and Council staff held since the last Council Meeting.

**Resolution 2024/152**

Moved: Cr Rob Guthrie  
Seconded: Cr Dominic Bonanno

**That Council receives and notes the record of meetings of Councillors and Council staff, as outlined in this report.**

CARRIED

**11 DIRECTOR PLANNING AND ENVIRONMENT REPORTS**

Nil

**12 CHIEF EXECUTIVE OFFICER REPORTS**

**CX.1 ANNUAL REPORT 2023-24**

**Summary**

Macedon Ranges Shire Council's Annual Report 2023-24 has been prepared in accordance with the requirements of the *Local Government Act 2020*.

The Annual Report 2023-24 provides an account of Council's performance in the previous financial year, including against the Council Plan and Budget for that year.

Presenting this publicly helps to keep residents, businesses, employees, stakeholders and other government agencies up to date on our performance and future direction.

**Resolution 2024/153**

Moved: Cr Jennifer Anderson  
Seconded: Cr Geoff Neil

**That Council:**

1. receives the Annual Report 2023-24; and
2. in accordance with Section 98 of the *Victorian Local Government Act 2020*, gives notice that the Annual Report 2023-24 has been prepared and that it will be available on Council's website and at Council offices.

**CARRIED**

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**13 DIRECTOR CORPORATE REPORTS**

Nil

**14 DIRECTOR COMMUNITY REPORTS****COM.1 COMMUNITY DIRECTORATE INTEGRATED ANNUAL REPORT 2023-2024 AND ACTION PLAN 2024-2025****Summary**

This report presents routine annual reporting and presentation of annual action plans from the Community Directorate through an integrated and streamlined approach.

**Resolution 2024/154**

Moved: Cr Janet Pearce  
Seconded: Cr Mark Ridgeway

**That Council notes the Community Directorate Integrated Annual Report 2023-2024 and Action Plan 2024-2025.**

**CARRIED**

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**15 DIRECTOR ASSETS AND OPERATIONS REPORTS****AO.1 REQUEST FOR INCLUSION OF ROAD ONTO THE PUBLIC ROAD REGISTER - RED GAP ROAD, LANCEFIELD****Summary**

This report updates Council on the work officers have undertaken after the Council resolution (2024/121) made at the 28 August 2024 Scheduled Council meeting regarding an officer's recommendation to correct a historic administrative error in the Council's Asset Management System and the Public Road Register for three segments of Red Gap Road in Lancefield.

**Resolution 2024/155**

Moved: Cr Geoff Neil  
Seconded: Cr Bill West

**That Council:**

1. Notes that officers will consult with impacted property owners on the relevant sections of Red Gap Road regarding the proposed corrections to an historic administrative error to the Public Road Register.
2. Notes Council officers will contact residents who have expressed an interest in this matter.

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**CARRIED**

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**16 NOTICES OF MOTION AND RESCISSION**

Nil

**17 URGENT BUSINESS**

Nil

**18 CONFIDENTIAL REPORTS**

Nil

**The meeting closed at 6:18pm.**

**The minutes of this meeting will be confirmed at the Council Meeting held on 27 November 2024.**

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