



**Change of Address for all Council Services**

	Property Owner 1	Property Owner 2
Full name:	_____	_____
Date of Birth*:	_____	_____
Phone:	_____	_____
Email:	_____	_____

\* used to compile voter’s rolls and will not be used or disclosed for any other purpose.

Previous postal address: \_\_\_\_\_

New postal address: \_\_\_\_\_

Rates notices will be sent to this address

If you have supplied a Post Office Box or Real Estate agency as your address for service of notices, please also provide a residential address for determination of eligibility on voter’s rolls:

Properties owned in the Macedon Ranges Shire to which these changes apply. Please include property address and assessment number:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does this change apply to all owners of the properties details on this form?  Yes  No

Which Council departments do you require to be notified of your change of mailing address?

- Rates
- Debtors
- Creditors
- Other: (specify below)
- Animal registrations
- Planning department
- Building department
- Family services
- Home and Community Care services (HACC)

Name (BLOCK LETTERS): \_\_\_\_\_

Signature/s of owner or company director: \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_

**Privacy**

The collection and handling of personal information is in accordance with Council’s Privacy Policy which is displayed on Council’s website, [mrsc.vic.gov.au/privacy](http://mrsc.vic.gov.au/privacy) and available for inspection at or collection from Council’s customer service centres.