



Report and Consent for Protection of the Public (116)

\$325

Applicant name: _____
 Relevant building surveyor's registration number: _____
 Postal address: _____
 Telephone: _____ Email: _____
 Property address: _____
 Proposed work: _____
 Dates and times that the precautions will be in place: _____


Application Checklist

The following documents/information **MUST** be submitted as part of the report and consent application. Where insufficient information has been provided, a request for further information may be sought.

- Copy of title
- Plan of subdivision or title plan
- Any encumbrances registered on the title (covenants, section 173 agreements, etc.)
- A written statement from the building surveyor approving the precautions that are proposed to be erected over the street alignment
- A concise written methodology which clearly explains each stage of the construction work in relation to the proposed precautions, including the period of time in which the precautions will be in place
- Fully dimensioned plans showing:
 - the subject allotment and the relationship between the footpath and the street, showing the location of adjoining properties, footpaths, roads, street signs, street trees and street furniture
 - the length, width and area (including splays and overruns) of the footpath/road that is to be occupied by the precautions and/or temporary protective structures
 - elevations and cross sections of any temporary protective structures that are to be provided, including the minimum unobstructed height and width for pedestrian and vehicle access.

Note: the application will be referred to Council's Engineering unit, who may require a Traffic Management Plan. You'll be notified of this after a preliminary assessment. If referred, expect an extra 10 business days for assessment. Refunds are not available after assessment.

Signature: _____ Date: _____

Office Use Only		Receipt no:		Date:	
		Received by:		Paid:	\$

Payment options

- **In person:** present this form and payment (cash, cheque/money order, EFTPOS or credit card) at one of our Service Centres.
- **By Mail:** cheque or money order – payable to Macedon Ranges Shire Council. Mail this form and payment to PO BOX 151 KYNETON VIC 3444.

Privacy

The collection and handling of personal and health information is in accordance with Council's Privacy Policy which is displayed on Council's website, mrsc.vic.gov.au/privacy and available for inspection at or collection from Council's customer service centres.