

Council Meeting Minutes

**Ordinary Council Meeting
Wednesday 27 November 2019 at 7.00pm
Gisborne Administration Centre
40 Robertson Street, Gisborne**

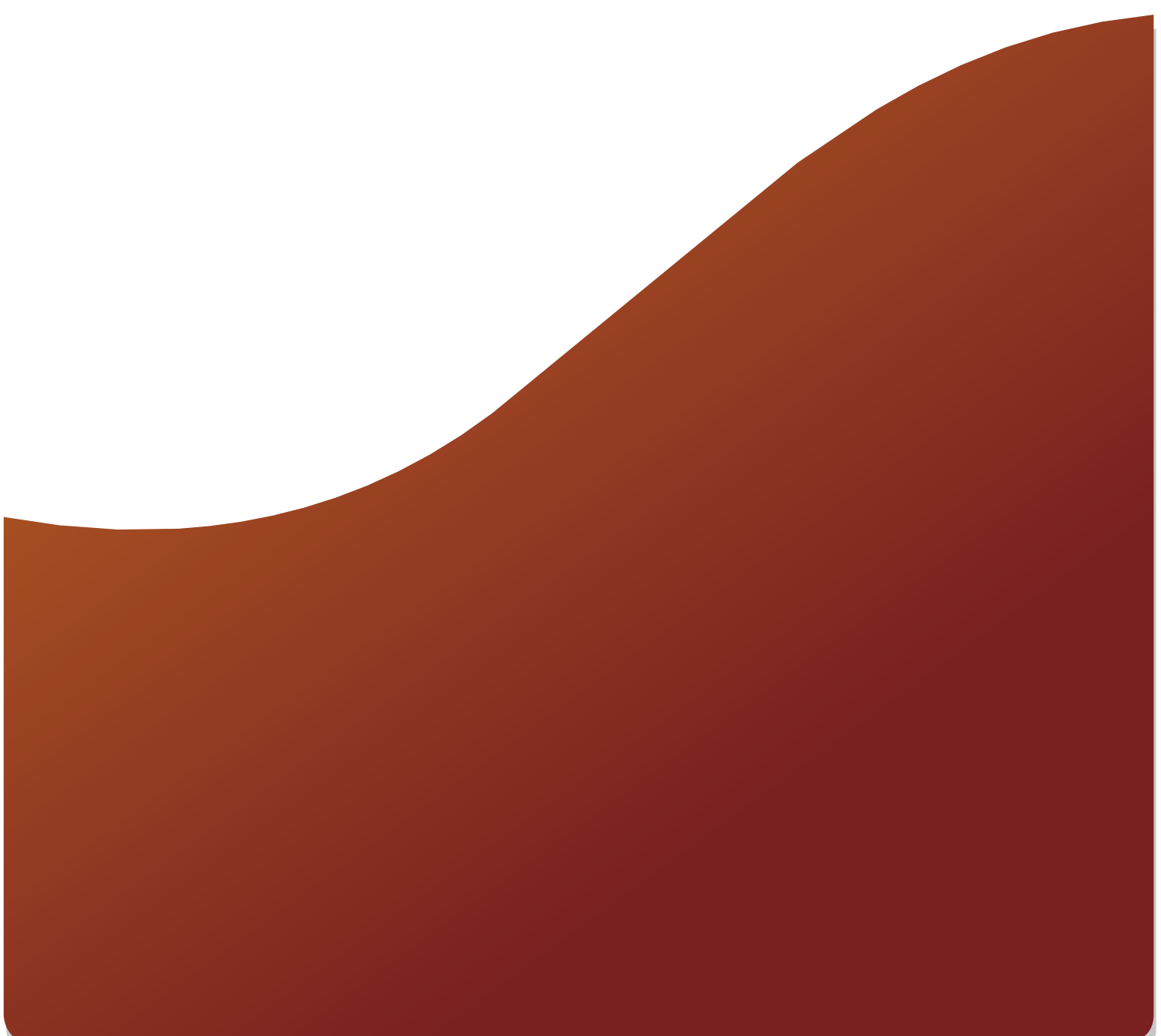


TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO.
1.	Recording and Live Streaming of this Council Meeting	1
2.	Present	1
3.	Apologies	1
4.	Declaration of Conflicts of Interest	1
5.	Mayor's Report	2
6.	Petitions	7
7.	Adoption of Minutes	7
8.	Record of Assemblies of Councillors	8
9.	Deputations and Presentations to Council	12
10.	Director Planning and Environment Reports	
	PE.1 Exploration licence application EL007048	12
	PE.2 Submission to Regional Roads Victoria – Kilmore Road intersection upgrade	12
11.	Chief Executive Officer Reports	
	CX.1 Risk Management Framework and Policy	14
12.	Director Corporate Services Reports	
	CS.1 Contracts to be awarded as at 27 November 2019	15
	CS.2 Small Project Grants – Consideration of grant applications	15
	CS.3 Revised instrument of delegation to members of Council staff (S6) and Delegations Framework, Policy and Procedures	16
	CS.4 Submitters Committee	18
	CS.5 Quarterly report for the period ended 30 September 2019	20
	CS.6 Customer Service Charter	20

13.	Director Community Wellbeing Reports		
	CW.1	Community Chef shareholding	21
14.	Director Assets and Operations		
	AO.1	Proposed traffic alteration at Farrell and Station Street, New Gisborne	21
	AO.2	Domestic Wastewater Management Plan 2019	23
	AO.3	Setting of infringement penalty amounts – Road Safety (General) Regulations 2019	24
	AO.4	Dog and cat control order	25
15.	Notices of Motion		
	No. 2/2019-20	– Councillor Helen Radnedge	26
	No. 3/2019-20	– Councillor Janet Pearce	26
16.	Urgent or Other Business		27
17.	Confidential Reports		28

1. RECORDING AND LIVE STREAMING OF THIS COUNCIL MEETING

Please note that this meeting was recorded and streamed live on the internet in accordance with Council's *'Live Streaming and Publishing Recording of Meetings'* Protocol, which can be viewed on Council's website.

The recording was bookmarked, archived and made available on Council's website 48 hours after the meeting.

All care was taken to maintain privacy however a visitor's presence in the public gallery may have been recorded.

By remaining in the public gallery, it was assumed that consent was given if images were inadvertently broadcast.

Those present at the Council Meeting were reminded that Local Government decision making, unlike State and Federal Government, does not afford the benefit of parliamentary privilege and hence no protection is afforded to Councillors, Council officers and the public for comments made during meetings which are subsequently challenged in a court of law and determined to be slanderous.

2. PRESENT

Cr Henry Bleeck	East Ward
Cr Natasha Gayfer	East Ward
Cr Bill West	East Ward
Cr Mandi Mees (Deputy Mayor)	South Ward
Cr Helen Radnedge	South Ward
Cr Jennifer Anderson	West Ward
Cr Roger Jukes	West Ward
Cr Janet Pearce (Mayor)	West Ward

In Attendance

Ms Margot Stork	Chief Executive Officer (CEO)
Mr Shane Walden	Director Assets and Operations
Mr John Hausler	Director Corporate Services
Ms Karen Stevens	Director Community Wellbeing
Mr Rob Ball	Acting Director Planning and Environment
Ms Lauren Reader	Governance Coordinator

3. APOLOGIES

Cr Andrew Twaits	South Ward
Ms Angela Hughes	Director Planning and Environment

4. DECLARATION OF CONFLICTS OF INTEREST

Cr Pearce declared a direct conflict of interest in relation to the agenda item AO.1 - Proposed Traffic Alteration at Farrell and Station Street, New Gisborne, which Cr Pearce had provided to the CEO in writing prior to the meeting.

Cr Radnedge declared a conflict of interest in relation to agenda item CS.2 – Small Project Grants, which Cr Radnedge had provided to the CEO in writing prior to the meeting.

5. MAYOR'S REPORT

The Mayor highlighted recent happenings and events, around the shire related to themes in the Council Plan.

1. Promote Health and Wellbeing

Changing Places Launch

For some people with disabilities, their families and careers, finding a toilet and changing facility that addresses their needs can be difficult and leads to a barrier in participating in everyday activities. This facility and two unisex public toilets are now available for public use at Jacksons Creek Reserve in Gisborne.

It is the first in the Macedon Ranges and the 117th in Australia and is very significant. Council has spent time embedding disability priorities across all areas and it is now incorporated into our Council Plan to ensure it is considered in everything we do. Council allocated \$250,000 to this project and the Victorian Government \$100,000.

Mental Health

- Lap 4 Life: Thank you to local residents the McKinney Family who organised this event at the Aquatic centres raising funds and awareness of suicide and mental health. Setting the goal of 3046 laps which is sadly the number of people lost to suicide in 2018, people of all ages participated to swim over 9,000 laps.
- Play "2:20"- Facilitated by the organisation Support After Suicide, I attended this play and Question and Answer (Q & A) session which has been touring regional and rural communities sharing stories and experiences.

Launch of the 16 days of activism prevention of violence against women

Our Shire is proud to be a partner of the Macedon Ranges Family Violence Network (MRFVN) where we work collaboratively to prevent violence against women. Together with Taungurung Elder Aunty Jackie Stewart, Kyneton Zonta, Women's Health Loddon Mallee (WHLM) and Central Victorian Primary Care Partnerships (CVPCP), local schools, our local hospital and members of our community, I was pleased to launch this action in our Shire. Working together with everyone is vital. This year's theme in Victoria is -Respect Women: Call it Out, which encourages people to call out sexism, sexual harassment and disrespect towards women. The theme colour is orange.

Community events:

Councillors were invited to numerous community events including some of the activities and events that Council provided financial and in-kind support through the Events and Festivals and Community Grants Fund. These events provide an opportunity for people of all abilities and all ages and tick all the boxes for health and wellbeing, using our natural environment, inclusion and community connections.

They included:

- Sprint Orienteering Series organised by the Central Highlands Orienteering Club and involved an introduction with people navigating (with three levels of complexity) around local Secondary Schools in our Shire.
- Inaugural Campaspe Parkrun (/walk) in Woodend- This event started 15 years ago in the United States with 14 people and now there are 15 million people worldwide running every Saturday morning.
- Hanging Rock Pétanque Victorian Triples Championships- This local club has been going for 19 years and I was delighted to be invited to present the awards with over 72 players from around the state present.

These events saw people from outside the Shire specifically journey here to participate.

Achievements

- Congratulations to Kyneton resident Jean Heddington on receiving the Senior Achiever award at the Victorian Senior of the Year Awards held at Government House recently. A well-deserved acknowledgment and recognition of your tireless volunteering work for over 50 years and your Life Membership of Vision Australia, Kyneton Horticultural Society and the Kyneton Agricultural Society.
- Congratulations Kyneton Soccer Club on becoming the first regional club in Victoria to receive the prestigious Football Federation Association (FFA) 5 Star Rating joining a shortlist of clubs nationwide and one of only three clubs in Victoria to receive this award.

2. Protect the natural environment.

Friends of Black Hill Reserve- 40th Birthday celebrations

Councillor Anderson and myself were pleased to attend this event recognising the history and all the work by this Volunteer group. Proud Taungurung man, Shane Monk spoke emotionally about the environment and culture being linked. Some members from the original committee are still active and we thank them all for their time and dedication. It was also the official opening of the “Black Hill Reserve Information Rotunda” provide by a grant from Council. Council looks forward to continuing to work in partnership with all our Friends Groups to ensure the natural and geographical values are protected in perpetuity.

Separation Tree Ceremony

Councillor Radnedge was honoured to attend the ceremony commemorating the announcement of the separation of Victoria from New South Wales on 15 November 1850, which was held in the Royal Botanic Gardens Melbourne, under the same tree as the original announcement. Cr Radnedge accepted a sapling from the 400-year-old River Red Gum. This tree has special significance to the Wurundjeri peoples and also to the shire as in 1846 Mr Henry Gisborne disappeared on his way to England with a petition requesting the separation. The sapling was delivered to Council’s environment team.

Loddon Mallee Future Energy Forum

Organised by the Central Victorian Greenhouse Alliance to discuss the region's energy position, Councillor Gayfer and myself attended this interesting day with speakers from the Clean Energy Council and the Australian Energy Market Commission. In the last five years Victoria has gone from 5% to almost 45% renewable energy. The State Government has a renewable energy target of 50% by 2030.

3. Improve the built environment

Opening of the Amenities Facility, Kyneton Cemetery

We recognise the work of the Kyneton Cemetery Trust Committee. It was great to attend this opening with many in the community who are pleased that they now have a secure room in which to work, to welcome and support people when they are bereaved, provide toilet facilities and a fire safe and secure vault to store all their important records. They work closely with the Historical Society.

4. Enhance the social and economic environment.

Remembrance Day Services

Councillors and the CEO paid their respects at the numerous Remembrance Day services held through Macedon Ranges Shire on 11 November at Gisborne, Kyneton, Woodend, Romsey and Lancefield. This marks the Armistice at end of the First World War (the Great War) and is a time to remember the members of the armed forces who have died in the line of duty. It was special to see the local schools so involved.

The 159th Kyneton Agricultural Show

New attendance records were set with more than 5800 people through the gates and was an enormous success. The various displays in the Watts Pavilion had a large number of entries for all ages from horticulture to the new category of home brews, and the country-styled Parkour was again a highlight. The Farm Shed was the busiest for years with activities for children and the dog show and horse entries as well. Poultry, cattle, sheep and wool displays.

Extinct - Lancefield Megafauna Festival.

This is Australia's only Megafauna Festival and was again a success with a range of special talks, tours of the swamp dig site, geology tour and the Wurundjeri stone axe site at Wil-im-ee Moor-ing, historical tours and even chainsaw carving.

Macedon Ranges (MR) Food and Wine Budburst Festival

A great weekend to meet the producers and learn more about their grapes, wines and businesses. The MR Vignerons Association has over 40 members growing 21 varieties and producing around 1500 tonnes of grape crushed collectively every year. I joined one of the organised tours with many visiting from outside our shire.

Congratulations to Granite Hills Winery for winning 'Best Small Producer in Victoria' and 'Best Riesling' for your 2018 "1971 Block" Riesling at the 2019 Victorian Wine Show.

The Annual Malmsbury Fayre

Combined with the Sustainable Malmsbury Market on the same day for a popular family friendly event.

The Kyneton Music Festival.

Its eighth year and they announced their final year. It again had huge range of diverse live music acts and as written on Facebook “making all our music dreams come true”. We appreciate the important role in also creating opportunities for local musicians to perform alongside internationally-renowned acts. We know that live music will continue to remain alive in Kyneton.

Kyneton Longest Lunch

Councillor Anderson and I attended this fundraiser with over 100 people and involving many groups and individuals including Kyneton Caring Community, students from Sacred Heart College and the Woodend Warblers.

We thank the committees and volunteers from all these festivals and events who work for many months preparing it all and we appreciate your commitment.

Anniversary Events

- Anglican Parish of Woodend –Trentham: A service celebrating 160 years was held recognising the work over the years and the history which began from operating in peoples’ homes, a barn and a shelter shed before the church itself was built. Thank you for inviting me to be part of this.
- Congratulations to Woodend Rotary with another successful Halloween evening celebrating its tenth year at the Woodend Community Park and growing every year.

The new Holgate Brewhouse Discovery Centre and Taproom

This was officially opened last week and coincided this month with the 20-year celebration. A family owned business, leaders in innovation and one of the largest independent craft beer breweries in Australia. We thank the State Government for its financial support to our region. Assisting the visitor experience, encouraging people to explore our shire and assisting our economy. It is estimated this will provide an additional \$1.8 million per year into the region and another 15 jobs.

5. Deliver strong and reliable government.

Partnerships

Council works in partnership with many Not for Profit (NFP) organisations to provide services and support to our community. Councillors attended the following Annual General Meetings (AGMs):

- Macedon Ranges Friends of East Timor (MRFoET)
- Stanley Park Committee
- Kyneton District Health Services - Hepburn and Kyneton health services have now merged to form a new health service called Central Highlands Rural Health.

- Regional Association of Neighbourhood and Community Houses (RANCH) - I was pleased to talk about the topic *Climate Change and Sustainability: How we can respond at the community level*. RANCH represent 29 Neighbourhood Houses located in the shires of the Macedon Ranges, Loddon, Campaspe, Central Goldfields, Mount Alexander and the City of Greater Bendigo. We know the important role of the Houses in our shire and the impressive work they do in a broad range of areas such as the Community Transport Project being instigated in Lancefield and Romsey.
- Womens Health Loddon Murray- they are committed to a rights-based approach in advocating for positive change for all women and girls. They spoke about focusing on making a difference with a culture that will sustain transformation.
- Victorian Local Government Associations (VLGA) (via Zoom) - the CEO presented her report in the form of a video highlighting their work throughout the year supporting councils in good governance. It can be viewed on their website.
- GREAT Gisborne Gazette Annual Reception - Councillor Radnedge and I attended this event to recognise their continued work and fundraising efforts supporting community groups.
- Department Environment, Land, Water and Planning (DELWP) Indigenous Forum-Workshops were held around Victoria for the review of the Victorian Aboriginal and Local Government Action Plan. Working together to support vibrant Aboriginal communities, it is about rights, culture, heritage needs and aspirations of Aboriginal people. We looked at the areas – People, the Built Environment, the Natural Environment and the Business of Council. Discussions centred around what we are doing now, what is working well, what we could be doing, what are the challenges and obstacles and why this is important.
- Aboriginal Place Naming Workshop - together the Manager of Governance, Ms Lauren Reader, and I attended one of many workshops being held across Victoria with Traditional Owners to discuss the importance of Aboriginal Languages in the naming of roads, geographic features and localities. We were able to discuss this with the Taungurung Clans Aboriginal Corporation, representatives of the Victorian Aboriginal Heritage Council, the Geographic Place Names Advisory Panel, other Councils and staff of other State Government Departments and Authorities (DELWP, Education, Jobs, Parks and Transport). We look forward to continuing this collaboration.

Emergency Management

Council joined with representatives from Victoria Police, local SES units, Australian Red Cross, Victorian Council of Churches Emergencies Ministry and Windarring for an emergency relief centre exercise in Gisborne on 31 October.

Meetings and forums

Councillors attended the following committee meetings:

- Municipal Emergency Management Planning Committee
- Central Goldfields Library Corporation Board Meeting
- Municipal Fire Management Planning Committee
- Macedon Ranges Local Safety Committee.
- Central Ranges Local Learning and Employment Network (CRLLEN) Strategic Review.
- Heritage Council meeting
- Central Victorian Greenhouse Alliance
- Peri Urban Rural Group of Councils (PURGC)
- Audit Committee

- Health and Wellbeing Advisory Committee strategic workshop - with the committee members, Councillors and Executive.
- Loddon Campaspe Regional Mayor and CEO bi-monthly meeting - we were pleased to have had the opportunity to meet with the Hon Mark Coulton, Federal Minister for Regional Services, Decentralisation and Local Government and Assistant Minister for Trade, Tourism and Investment. Nine shires were represented and we spoke about Waste and Resource Recovery, Aged Care Reforms, Climate Change, Assets, Maintenance and Infrastructure among other things.
- Meeting with Advisor to the Water Minister and representatives from DEWLP and announcement - the CEO and I appreciated the opportunity to again meet these representatives to discuss issues and concerns raised by the community, Councillors and staff regarding the Coliban Water Kyneton Reclamation Plant. Areas discussed included infrastructure requirements, the installation of a new water meter to accurately record at the discharge point, and reiterating concerns that no discharges of C-Class water be released into the Campaspe River. This week the CEO and I were pleased to attend the Kyneton Reclamation Plant where an announcement was made about Phase Two multi-million-dollar works which will begin shortly on the site and be completed by the end of 2020. This was announced by Mary- Anne Thomas MP, the Managing Director of Coliban Water, Damian Wells and the Chair of the Board. We were informed that this will double the storage, upgrade treatment processes from C-Class to B-Class water, increasing irrigation capacity and irrigation areas. We are pleased that Coliban Water and the State Government have listened to the concerns of the community and Council.

It was moved by Cr Mees seconded by Cr Radnedge that the Mayor’s Report be received.

CARRIED

6. PETITIONS

Nil

7. ADOPTION OF MINUTES

Section 223 Committee Meeting: Wednesday 16 October 2019
 Ordinary Council Meeting: Wednesday 23 October 2019
 Special Council Meeting: Wednesday 20 November 2019

Recommendation:

That the minutes of the Section 223 Committee Meeting held on Wednesday 16 October 2019, the Ordinary Meeting of the Macedon Ranges Shire Council held on Wednesday 23 October 2019, and the Special Meeting of the Macedon Ranges Shire Council held on Wednesday 20 November 2019 as circulated be confirmed.

It was moved by Cr Anderson seconded by Cr Mees that the Officer Recommendation be adopted.

CARRIED

8. RECORD OF ASSEMBLIES OF COUNCILLORS – NOVEMBER 2019

1. Summary / Purpose

The purpose of this report is to provide the record of any assembly of Councillors, which has been held since the last Council Meeting, so that it can be recorded in the minutes of the formal Council Meeting.

2. Policy Context

An amendment to the Local Government Act 1989, which came into effect on 24 September 2010 requires the record of any assembly of Councillors to be reported to the next practicable Council Meeting and recorded in the minutes (Refer Local Government and Planning Legislation Amendment Act 2010 – No. 58 of 2010 – Section 17).

3. Background Information

The Local Government Act provides a definition of an assembly of Councillors where conflicts of interest must be disclosed.

A meeting will be an assembly of Councillors if it considers matters that are likely to be the subject of a Council decision, or the exercise of a Council delegation and the meeting is:

1. A planned or scheduled meeting that includes at least half the Councillors (5) and a member of Council staff; or
2. Is an Advisory Committee of the Council where one or more Councillors are present.

Note: Advisory Committee means any committee established by the Council, other than a special committee, that provides advice to (a) the Council, or (b) a special committee, or (c) a member of Council staff who has been delegated a power, duty or function of the Council under Section 98.

Note: Only matters that are the subject of discussion and consideration at an assembly will be listed. Incidental updates and information on matters will not be recorded.

This requirement for reporting provides increased transparency and the opportunity for Councillors to check the record, particularly the declarations of conflict of interest.

4. Report

Outlined below are the details of assemblies of Councillors held since the last meeting.

1.	Date / Time	Type of Assembly
	23 October 2019 1.30pm – 5.00pm	Councillor Briefing
	Venue	Gisborne Administration Centre
	Present – Councillors	Crs Anderson, Bleeck, Gayfer, Jukes, Mees, Pearce, Radnedge, Twaits, West
	Present – Officers	Margot Stork, John Hausler, Karen Stevens, Angela Hughes, Lauren Reader, John Edwards, Matthew Gould, Kerry Wilkinson, Istvan Marton, Leon den Dryver, Awais Sadiq, Gary Randhawa, Eleanor Crofts, Rod Clough, Anne Walsh, Tom Bloomfield, Meaghan McNamara

Presenters	Geoff Potts, Peri Urban Rural Group of Councils
Items discussed	<ul style="list-style-type: none"> • Peri Urban Rural Group of Council – Economic Development Strategy • Woodend Landcare Footbridge Proposal • Review of the 2019/20 Budget Process • Planning Submissions Committee • PLN/2019/161 Hardwick Planning Application tree removal • Council Meeting Agenda Review <ul style="list-style-type: none"> - Sister City Agreement - Annual Environment Report 2018-2019 - Malmsbury Village Feast - Rural Conservation Zone – Survey Results - Recreation Vehicle Facilities - Annual Report 2018/19 - Ash Wednesday Park Management Plan - Draft 2019 Kyneton Airfield Master Plan - Waste and Recycling Project Update - Response to Petition – South Road, Woodend - Gardiner Reserve Football/Cricket Pavilion and Gardiner Reserve Netball / Umpires Pavilion
Conflicts of interest declared by Councillors and record of them leaving the meeting when the matter about which they declared the conflict of interest was discussed	<p>Cr Gayfer declared an indirect conflict of interest due to conflicting duty in relation to the Draft Hanging Rock Grassland Management Plan item on the agenda for the 23 October Ordinary Council Meeting as Cr Gayfer is on the committee of the Friends of Hanging Rock.</p> <p>Did they leave the assembly? No, as the item was not discussed.</p>
Conflicts of interest declared by officers	<p>Nil</p> <p>Did they leave the assembly? N/A</p>

2.	Date / Time	Type of Assembly
	13 November 2019 1.00pm – 5.30pm	Councillor Briefing
	Venue	Gisborne Administration Centre
	Present – Councillors	Crs Anderson, Bleeck, Gayfer, Jukes, Mees, Pearce, Radnedge, Twaits, West
	Present – Officers	Margot Stork, Leon den Dryver, Karen Stevens, Angela Hughes, Shane Walden, Lauren Reader, Leanne Manton, Sarah Noel, Patricia Filtness, Rob Ball, Cameron MacFarlane, Kerry Wilkinson, Leanne Khan
	Presenters	Graham Holt, Rod Curtis, William Rajendram and Nigel Egan, Western Water; Amanda Gauci, Louise Minty, and Arthur Pope, Friends of Gisborne Botanic Gardens; Mark Hands, Goldfields Library Corporation
	Items discussed	<ul style="list-style-type: none"> • Update on Romsey Release of Class B Recycled Water into Deep Creek by Western Water • Risk Management Framework • Presentation by Gisborne Botanic Gardens • Presentation by Goldfields Library • Open Space Reserves

	<ul style="list-style-type: none"> Renewal Gap and State of the Assets Report Proposed Submission to Regional Roads Victoria – Kilmore Road Intersection Upgrade
Conflicts of interest declared by Councillors and record of them leaving the meeting when the matter about which they declared the conflict of interest was discussed	<p>Nil</p> <p>Did they leave the assembly? N/A</p>
Conflicts of interest declared by officers	<p>Nil</p> <p>Did they leave the assembly? N/A</p>

3.	Date / Time	Type of Assembly
	13 November 2019 6.30pm – 8.30pm	Health and Wellbeing Advisory Committee
	Venue	Gisborne Administration Centre
	Present – Committee members	Crs Anderson, Pearce, and Radnedge (Chair); Jayne Howley, Tony Croke, Geoff Caddick, Annamarie Perlesz, Judit Brown, Marie Zoethout, Paul Stuart, Rachael Wauchope, Ronelle Wetton, Sue Feiner
	Present – Councillors	Crs Bleeck, Gayfer, Mees and West.
	Present – Officers	Margot Stork, Shane Walden, Angela Hughes, Karen Stevens, John Hausler, Leanne Manton
	Presenters	Desley Renton, Renton and Co
	Items discussed	<ul style="list-style-type: none"> Facilitated workshop on purpose and future direction of committee
	Conflicts of interest declared by Councillors and record of them leaving the meeting when the matter about which they declared the conflict of interest was discussed	<p>Nil</p> <p>Did they leave the assembly? N/A</p>
	Conflicts of interest declared by officers	<p>Nil</p> <p>Did they leave the assembly? N/A</p>

4.	Date / Time	Type of Assembly
	20 November 2019 1.30pm – 5.30pm	Councillor Briefing
	Venue	Gisborne Administration Centre
	Present – Councillors	Crs Anderson, Bleeck, Gayfer, Jukes, Mees, Pearce, Radnedge, Twaits, West
	Present – Officers	Margot Stork, John Hausler, Karen Stevens, Rob Ball, Shane Walden, Lauren Reader, Leanne Manton, Kerry Wilkinson, Cam McFarlane, Isobel Maginn, Gary Randhawa, Michael O'Dwyer, Anne Louise Lindner, Allie Jalbert, Michael Dyt, Leon den Dryver, Will Rayner, Nicole Pietruschka
	Presenters	Mary-Anne Thomas MP, Member for Macedon and Tahli Tyler, Office of the Member for Macedon.
	Items discussed	<ul style="list-style-type: none"> Discussion with Mary-Anne Thomas MP, State

	<p>Member for Macedon</p> <ul style="list-style-type: none"> • Kyneton Movement Network Study Update • Tree Trimming • Council Meeting Agenda Item Questions / Discussion • Regional Events Fund • Agenda Review <ul style="list-style-type: none"> - Exploration Licence Application EL007048 - Submission to Regional Roads Victoria – Kilmore Road Intersection Upgrade - Risk Management Framework and Policy - Contracts to be Awarded as at 27 November 2019 - Small Project Grants – Consideration of Grant Applications - Revised Instrument of Delegation to Members of Council Staff (S6) and Delegations Framework, Policy and Procedures - Submitters Committee - Quarterly Report for the Period Ended 30 September 2019 - Customer Service Charter - Community Chef Shareholding - Proposed Traffic Alteration at Farrell and Station Street, New Gisborne - Domestic Wastewater Management Plan 2019 - Setting of Infringement Penalty Amounts – Road Safety (General) Regulations 2019 - Dog and Cat Control Order - Other matters: Mayor and CEO meeting with Coliban Water.
<p>Conflicts of interest declared by Councillors and record of them leaving the meeting when the matter about which they declared the conflict of interest was discussed</p>	<p>Cr Radnedge declared an indirect conflict of interest due to conflicting duty in relation to an application included in the Small Project Grants agenda item as Cr Radnedge is a Member of the Friends of Gisborne Botanic Gardens.</p> <p>The Mayor, Cr Pearce, declared a direct conflict of interest in relation to the item Proposed Traffic Alteration at Farrell and Station Street, New Gisborne which Cr Pearce had provided to the CEO in writing prior to the meeting.</p> <p>Did they leave the assembly? Yes</p>
<p>Conflicts of interest declared by officers</p>	<p>Nil</p> <p>Did they leave the assembly? N/A</p>

Officer Recommendation:

That Council endorse the record of assemblies of Councillors as outlined in this report.

The Director Corporate Services proposed an Amended Officer Recommendation that sought an alteration to the record of assembly for the Councillor Briefing held 20 November 2019 to remove a reference to Cr Pearce as “the Mayor”. At the time of the Briefing, Cr Pearce was not the Mayor.

Amended Officer Recommendation:

That Council endorse the record of assemblies of Councillors as outlined in this report with the following alteration to 20 November 2019 Councillor briefing record of assembly:

- **The assembly notes that ~~The Mayor~~, Cr Pearce, declared a direct conflict of interest in relation to the item Proposed Traffic Alteration at Farrell and Station Street, New Gisborne which Cr Pearce had provided to the CEO in writing prior to the meeting.**

It was moved by Cr Anderson seconded by Cr West that the Amended Officer Recommendation be adopted.

CARRIED

9. DEPUTATIONS AND PRESENTATIONS TO COUNCIL

Nil

10. DIRECTOR PLANNING AND ENVIRONMENT REPORTS:

Report No: Report Title:

PE.1 Exploration licence application EL007048

Purpose and Overview

The purpose of this report is to inform Council of a submission made to Earth Resources Regulation regarding a notice of application for an exploration licence in the Kyneton area.

Recommendation

That Council note the submission made to Earth Resources Regulation regarding Exploration Licence Application EL007048.

It was moved by Cr Mees seconded by Cr Jukes that the Officer Recommendation be adopted.

CARRIED

Report No: Report Title:

PE.2 Submission to Regional Roads Victoria – Kilmore Road intersection upgrade

Purpose and Overview

The purpose of this report is to seek Council endorsement of a submission to Regional Roads Victoria (RRV) on the proposed intersection upgrade at Kilmore Road and Melbourne Road, Gisborne.

Recommendation:

That Council endorse the submission to Regional Roads Victoria regarding the design of the proposed intersection upgrade at Kilmore Road and Melbourne Road, Gisborne.

It was moved by Cr Anderson seconded by Cr Radnedge

That Council:

- 1. Endorse the submission to Regional Roads Victoria regarding the design of the proposed intersection upgrade at Kilmore Road and Melbourne Road, Gisborne.**
- 2. Be provided with a briefing regarding the requirements, including financial costs and resourcing implications, to engage a heritage consultant to undertake an assessment of the heritage significance of the Bunjil Creek bluestone bridge and culvert on Melbourne Road, Gisborne.**
- 3. Refer any new financial costs and changes to work priorities associated with completing the heritage assessment to the 2019/20 Mid-Year Budget review for consideration.**
- 4. Advise Regional Roads Victoria of Council's decision and request a meeting to discuss intersection design options.**

CARRIED

The CEO sought leave of Councillors to address the meeting with questions recently received from the members of the public gallery.

Suspension of Standing Orders

7.33pm **It was moved by Cr West and seconded by Cr Anderson that standing orders be suspended to consider questions from the gallery.**

CARRIED

Questions from the Public

Name: Anonymous

Question: How did the Council arrive at their decision regarding Farrell St, when all the evidence, information and previous decisions are supporting the closure of Farrell St? Is the safety of residents, especially the elderly and children, a priority of this Council?

Response: The CEO advised the meeting that as the question required a technical response, a response would be provided outside the meeting.

Name: Russell Mowatt

Question: In spite of previous Council traffic surveys, local petition and extensive community consultation, why is Council not undertaking any traffic calming measures or part closure of Farrell Street?

Response: The CEO advised the meeting that as the question required a technical response, a response would be provided outside the meeting.

Name: Russell Mowatt

Question: How and when will Council monitor the traffic volumes and speeding vehicles into the future for Farrell Street?

Response: The CEO advised the meeting that as the question required a technical response, a response would be provided outside the meeting.

Name: Stephen Guilmartin

Question: Is Council aware of research conducted by Banks and Bryant 2007 which addresses the damage and potential damage caused by domestic dogs and cats in sensitive conservation areas i.e. Mt Gisborne Nature Reserve? If not will Council refer to this body of work in consideration of prohibiting dogs on leash on Mt Gisborne Nature Reserve.

Response: The CEO advised the meeting that as the question required a technical response, a response would be provided outside the meeting.

Resumption of Standing Orders

7.37pm **It was moved by Cr Anderson and seconded by Cr Jukes that standing orders be resumed.**

CARRIED

11. CHIEF EXECUTIVE OFFICER'S REPORTS:

Report No: **Report Title:**

CX.1 **Risk Management Framework and Policy**

Purpose and Overview

This report seeks Council adoption of the updated Risk Management Framework and Risk Management Policy.

The Risk Management Framework and Risk Management Policy have been revised to reflect the new principles, framework and process outlined in the international standard for risk ISO: 31000 (2018)

Recommendation

That Council:

- 1. Adopt the Draft Risk Management Framework 2019; and**
- 2. Adopt the Draft Risk Management Policy 2019**

The Chief Executive Officer proposed an Amended Officer Recommendation that sought approval to make necessary edits to the documents following their adoption in order to correct formatting and incorrect titles.

Amended Officer Recommendation:

That Council:

- 1. Adopt the Draft Risk Management Framework 2019; and**
- 2. Adopt the Draft Risk Management Policy 2019**

with necessary edits to correct formatting and to reflect the appropriate titles of Council Committees.

It was moved by Cr Gayfer seconded by Cr Anderson that the Amended Officer Recommendation be adopted.

CARRIED

12. DIRECTOR CORPORATE SERVICES REPORTS:

Report No: **Report Title:**

CS.1 **Contracts to be awarded as at 27 November 2019**

Purpose and Overview

The following report indicates whether or not delegated authority to award the contract exists. It also presents Council with the opportunity to (a) specifically grant delegated authority to the Chief Executive Officer and/or (b) specifically review delegated authority in any instance where Council deems it appropriate.

Recommendation

That Council:

1. **Note that the following contracts will be awarded by Council officers under delegated authority:**
 - **C20.1040 Cricket Nets Gilbert Gordon Oval**
 - **C20.1042 Woodend Flood Study**

2. **Grant delegated authority to the Chief Executive Officer to award the following contracts:**
 - **C20.1033 Supply of Retail Fuel**
 - **C20.1025 Gardiner Reserve Modular Pavilion Football/Cricket**
 - **VP166071 Supply and Distribution of FOGO and Glass Only Kerbside Mobile Bins**

It was moved by Cr Mees seconded by Cr Radnedge that the Officer Recommendation be adopted.

CARRIED

7.39pm Cr Radnedge, having declared a conflict of interest in relation to item CS.2, left the meeting.

Report No: **Report Title:**

CS.2 **Small Project Grants – Consideration of grant applications**

Purpose and Overview

The Small Project Grants program supports projects and initiatives that:

- support local needs
- are unlikely to be funded by other Council funding programs
- align with Council Plan priorities.

Council's Small Project Grants budget for 2019/20 is \$30,000 and not-for-profit groups can apply for a maximum of \$1,500 per application. Applications are assessed against

set criteria outlined in the Small Project Grants guidelines (the guidelines). Funding recommendations are presented monthly at an Ordinary Council meeting for review and/or approval.

This report details the process of evaluation and lists the applications received since the previous meeting.

Five applications have been received seeking a total of \$5,502 in funding. The applications have been evaluated against eligibility criteria and the officer assessments are summarised within this report.

Recommendations

That Council:

1. Approve the following applications:
 - a) Friends of Gisborne Botanic Gardens Inc: \$1,436 for purchase and construction of a noticeboard.
 - b) Macedon Ranges Further Education Centre: \$1,500 for purchase of computer desks and chairs.
 - c) Woodend Kindergarten Committee Inc: \$1,066 for purchase of a replacement barbecue, associated equipment and a promotional banner.
 - d) Malmsbury Town Hall Management Committee: \$1,500 for traffic management signage.

2. Note an application submitted by the Macedon Ranges Sustainability Group.

It was moved by Cr Mees seconded by Cr Bleeck that the Officer Recommendation be adopted.

CARRIED

7.40pm Cr Radnedge returned to the meeting.

Report No: Report Title:

CS.3 Revised instrument of delegation to members of Council staff (S6) and Delegations Framework, Policy and Procedures

Purpose and Overview

The *Local Government Act 1989* enables Council to delegate its powers, duties and functions to officers of Council (Section 98) and to any Special Committee it has established (Section 86).

This report outlines revisions made to Council's Instruments of Delegation since their review and the adoption of the *Delegation Framework and Instruments of Delegation* document in September 2017.

The report seeks Council's adoption of a revised *Instrument of Delegation to Council Staff (S6)* and adoption of an updated version of the *Delegation Framework, Policy and Procedures* document, which contains minor amendments that reflect the proposed establishment of a Submitters Committee as a special committee of Council.

Recommendations

That Council:

1. In the exercise of the powers conferred by Section 98(1) of the *Local Government Act 1989* (the Act) and the other legislation referred to in the attached Instrument of Delegation, resolve that:
 - a. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *Instrument of Delegation to members of Council staff*, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument.
 - b. The instrument come into force immediately the common seal of Council is affixed to the instrument.
 - c. On the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked.
 - d. The duties and functions set out in the instrument be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.
2. Resolves to adopt the attached revised *Delegation Framework, Policy and Procedures* document.
3. Notes that no changes have been proposed to the existing *Instrument of Delegation to the Chief Executive Officer (S5)*, approved by Council 27 September 2017.
4. Notes that the following Instruments of Delegation from the Chief Executive Officer to members of Council staff, have been revised and will be authorised by the Chief Executive Officer and made publicly available on Council's website:
 - a) Instrument of Sub-Delegation from the Chief Executive Officer to Council staff (S7)
 - b) Instrument of Delegation from the Chief Executive Officer to Council staff (S13)
 - c) Instrument of Delegation from the Chief Executive Officer to Council staff (S14)

It was moved by Cr Anderson seconded by Cr Radnedge

1. In the exercise of the powers conferred by Section 98(1) of the *Local Government Act 1989* (the Act) and the other legislation referred to in the attached Instrument of Delegation, resolve that:
 - a. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *Instrument of Delegation to members of Council staff*, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that Instrument with the inclusion of a condition and limitation in relation to the delegated power to determine permit applications under section 61(1) of the *Planning and Environment Act 1987* as follows: "subject to Councillors not calling in the application for a

council meeting decision in accordance with Council’s Delegations Framework, Policy and Procedure.”

- b. The instrument come into force immediately the common seal of Council is affixed to the instrument.
 - c. On the coming into force of the instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked.
 - d. The duties and functions set out in the instrument be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.
2. Resolves to adopt the attached revised *Delegation Framework, Policy and Procedures* document.
 3. Notes that no changes have been proposed to the existing *Instrument of Delegation to the Chief Executive Officer (S5)*, approved by Council 27 September 2017.
 4. Notes that the following Instruments of Delegation from the Chief Executive Officer to members of Council staff, have been revised and will be authorised by the Chief Executive Officer and made publicly available on Council’s website:
 - a) Instrument of Sub-Delegation from the Chief Executive Officer to Council staff (S7)
 - b) Instrument of Delegation from the Chief Executive Officer to Council staff (S13)
 - c) Instrument of Delegation from the Chief Executive Officer to Council staff (S14)

LOST

Cr Anderson requested a division

FOR: Cr Radnedge, Cr West, Cr Gayfer, Cr Anderson

AGAINST: Cr Mees, Cr Pearce, Cr Jukes, Cr Bleeck

Cr Pearce, as Chairperson exercised a second vote against the motion.

It was moved by Cr Jukes seconded by Cr Mees that the Officer Recommendation be adopted.

CARRIED

Report No: **Report Title:**

CS.4 **Submitters Committee**

Purpose and Overview

The Local Government Act 1989 enables Council to delegate its powers, duties and functions to officers of Council (Section 98) and to any Special Committee it has established (Section 86).

This report responds to the 24 July 2019 resolution of Council which endorsed the establishment of a Submitters Committee by recommending Council resolve to establish a Submitters Committee, adopt an Instrument of Delegation for the proposed Committee, and revoke the existing Instrument of Delegation for the Section 223 Committee.

Recommendations

That Council:

- 1. In the exercise of the powers conferred by sections 86 and 87 of the *Local Government Act 1989* (LGA) and section 188 of the *Planning and Environment Act 1987* (P&E Act), resolves:**
 - a. That from the date of this resolution, there be established as a special committee, the Submitters Committee Special Committee.**
 - b. That the purpose of the Committee is to exercise Council's functions and powers and to perform Council's duties to hear from:**
 - i. people in support of written submissions lodged in accordance with s223 of the LGA.**
 - ii. persons who have made an objection or submission to a planning application in accordance with the P&E Act; and**
 - iii. planning permit applicants and/or land owners in relation to a planning permit application submitted in accordance with the P&E Act.**
 - c. That the Committee is to be constituted by all Councillors.**
 - d. That the Committee is required to submit minutes of each meeting of the Submitters Committee to the next available Ordinary Council Meeting for confirmation.**
 - e. The Chairperson of the Committee is the Mayor, or in the absence of the Mayor, the Deputy Mayor. In the absence of both the Mayor and Deputy Mayor, the Chairperson will be a Councillor resolved by a majority of members present to be the Chairperson.**
 - f. A quorum for the Committee is a whole number that is an absolute majority of the number of members of the Committee.**
 - g. All members of the Committee have voting rights on the Committee.**
 - h. There be delegated to the Committee the powers duties and functions set out in the attached Instrument of Delegation (the Instrument)**
 - i. The Instrument:**
 - i. comes into force immediately after the common seal of Council is affixed to the Instrument; and**
 - ii. remains in force until Council determines to vary or revoke it.**
 - j. The powers, duties and functions conferred on the Committee by the Instrument must be exercised in accordance with any guidelines or policies Council may from time to time adopt.**
 - k. The instrument must be sealed.**
- 2. To adopt the Submitters Committee Guidelines outlining the process for hearing from submitters, and makes them publically available.**
- 3. To revoke the Instrument of Delegation – Section 223 Committee authorised by resolution of Council on 27 September 2017.**

It was moved by Cr Jukes seconded by Cr Mees that the Officer Recommendation be adopted.

CARRIED

Report No: Report Title:

CS.5 Quarterly report for the period ended 30 September 2019

Purpose and Overview

The Quarterly Report for the period ended 30 September 2019 is presented for Council's consideration and information. This report includes the following:

- Section 1 – Quarterly financial statements
- Section 2 – Capital works progress report
- Section 3 – Council plan actions – progress report
- Section 4 – Risk management report
- Section 5 – Implementation of Council resolutions
- Section 6 – Customer service standards responsiveness
- Section 7 – Governance schedule
- Section 8 – Councillor expenditure
- Section 9 – Councillor activities in the community

Recommendation

That Council note the Quarterly Report for the period ended 30 September 2019.

It was moved by Cr Anderson seconded by Cr Gayfer that the Officer Recommendation be adopted.

CARRIED

Report No: Report Title:

CS.6 Customer Service Charter

Purpose and Overview

The Customer Service Charter was last reviewed and adopted by Council in 2016. The charter was due for review in August 2019. The charter guides interaction with our community and the revised Customer Service Charter is attached for Council's consideration.

Recommendation

That Council adopt the Customer Service Charter, as attached to the agenda and place the policy on Council's website.

It was moved by Cr Mees seconded by Cr Radnedge that the Officer Recommendation be adopted.

CARRIED

13. DIRECTOR COMMUNITY WELLBEING REPORTS:

Report No: **Report Title:**

CW.1 **Community Chef shareholding**

Purpose and Overview

At its Ordinary Meeting on 28 August 2019, Council resolved to cease providing Meals – Individual effective 1 July 2020. This report discusses the impact of that decision on Council’s role as a shareholder of the meals supplier, Community Chef.

Recommendation

As this report concerns a contractual matter then, pursuant to Section 89(2)(d) of the Local Government Act 1989, it be considered by Council together with any other confidential matters at the conclusion of that part of this meeting open to the public.

It was moved by Cr Anderson seconded by Cr Gayfer that the Officer Recommendation be adopted.

CARRIED

14. DIRECTOR ASSETS AND OPERATIONS REPORTS:

It was moved by Cr Anderson seconded by Cr Jukes that the Deputy Mayor, Cr Mees, assume the Chair for consideration of agenda item AO.1.

CARRIED

7.53pm **Cr Pearce, having declared a conflict of interest in relation to item AO.1, left the meeting. Cr Mees assumed the Chair.**

Report No: **Report Title:**

AO.1 **Proposed traffic alteration at Farrell and Station Street, New Gisborne**

Purpose and Overview

A petition was raised by 43 affected landowners seeking the closure of Farrell Street, New Gisborne to through traffic.

The petitioner’s request to close Farrell Street is based on concerns from local residents that Farrell Street is increasingly being used as a thoroughfare (or short cut) to avoid the Station Road and Saunders Street intersection.

Works to upgrade the intersection of Station Road and Saunders Road are being undertaken by Regional Roads Victoria (RRV) and are scheduled for completion in early 2022.

A Section 223 Committee Meeting was held on 16 October 2019, Council resolved at that meeting:

1. “That the Section 223 Committee note the submissions received and the verbal presentations in support of those submissions.
2. That consideration of and responses to the submissions be referred to the Ordinary Council meeting of 27 November 2019.
3. That recommendations be prepared, based on all relevant information, including the submissions received, for consideration and determination at the Ordinary Council meeting on 27 November 2019.”

Recommendation

That Council:

1. **Resolve not to close Farrell Street New Gisborne.**
2. **Direct officers to continue to monitor traffic movements through Farrell Street New Gisborne before and after the Regional Roads Victoria intersection upgrade.**
3. **Direct officers to advise the first named petitioner and submitters that Farrell Street New Gisborne will remain open.**

The Director Assets and Operations proposed an Amended Officer Recommendation that removed references in the recommendation to the direction of officers by Council.

Amended Officer Recommendation:

That Council:

1. **Resolve not to close Farrell Street New Gisborne.**
2. **Direct that traffic movements through Farrell Street New Gisborne are monitored before and after the Regional Roads Victoria intersection upgrade.**
3. **Direct that the first named petitioner and submitters be advised that Farrell Street New Gisborne will remain open.**

It was moved by Cr Radnedge seconded by Cr Bleeck

That Council:

1. **Resolve not to close Farrell Street New Gisborne.**
2. **Direct that traffic movements through Farrell Street New Gisborne are monitored before and after the Regional Roads Victoria intersection upgrade.**
3. **Direct that the first named petitioner and submitters be advised that Farrell Street New Gisborne will remain open.**
4. **Direct that the Farrell Street, New Gisborne footpath be listed as a high priority in the Shire-Wide Footpath Plan.**

CARRIED

7.59pm Cr Pearce returned to the meeting and assumed the Chair.

Report No: Report Title:**AO.2 Domestic Wastewater Management Plan 2019****Purpose and Overview**

This report considers the submissions and feedback received during the public consultation period on the review of the draft Domestic Wastewater Management Plan 2019 for the purpose of seeking adoption by Council.

At the 24 July 2019 Ordinary Council Meeting, Council resolved to:

- “1. Endorse the draft 2019 Domestic Wastewater Management Plan for the purpose of community consultation for a period of two months; and***
- 2. Receive a report back from Officers to the November 2019 Council meeting with the outcomes from the community consultation period.”***

The draft was advertised for a period of eight weeks to allow water corporations and the community time to consider the plan and respond. Submissions were received during the consultation period. The submissions received have been considered in finalising the plan.

The Domestic Wastewater Management Plan 2019 will supersede the Domestic Wastewater Management Plan 2013.

Recommendation**That Council:**

- 1. Adopt the Domestic Wastewater Management Plan 2019, having considered the submissions and feedback received from the consultation period.**
- 2. Note officers will provide a written response, including a thank you, to all persons who made a submission on the draft Domestic Wastewater Management Plan 2019;**
- 3. Refer funding for any additional resources required to implement Domestic Wastewater Management Plan actions to the annual budget process; and**
- 4. Rescind the Septic Tank Policy 1996.**

The Director Assets and Operations proposed an Amended Officer Recommendation that sought to defer consideration of the item.

Amended Officer Recommendation:

That Council defer consideration of the Wastewater Management Plan to the 18 December 2019 Ordinary Council Meeting.

It was moved by Cr Gayfer seconded by Cr Bleeck that the Amended Officer Recommendation be adopted.

CARRIED

Report No: Report Title:**AO.3 Setting of infringement penalty amounts – Road Safety (General) Regulations 2019****Purpose and Overview**

The purpose of this report is to seek a resolution of Council to set infringement penalty amounts under the *Road Safety (General) Regulations 2019*.

Recommendation**That Council:**

1. In accordance with Section 87 of the Road Safety Act 1986, resolve to set the penalty amount at 0.5 of a penalty unit for the following offences under the Road Safety Road Rules 2017 ('Road Rules'):
 - Road Rule 205 - Parked for period longer than indicated
 - Road Rule 207(2) - Parked fail to pay & obey instructions on sign
 - Road Rule 201 - Stopped on a bicycle parking area
 - Road Rule 202 - Stopped on a motor bike parking area
 - Road Rule 209(2) - Parked contrary to requirements of parking area
 - Road Rule 210(1) - Parked not at an angle of 45 degrees
 - Road Rule 210(1) - Parked not at an angle of 90 degrees
 - Road Rule 211(2) - Parked not completely within a parking bay
 - Road Rule 211(3) - Parked long vehicle exceed minimum no. of bays
 - Road Rule 211(3) - Parked wide vehicle exceed minimum no. of bays
2. Adopt a fixed penalty amount of 0.5 of a penalty unit.
3. Direct officers to update the website to inform the community of Council's parking fines.

The Director Assets and Operations proposed an Amended Officer Recommendation that sought to remove reference to Council directing officers.

Amended Officer Recommendation:**That Council:**

1. In accordance with Section 87 of the Road Safety Act 1986, resolve to set the penalty amount at 0.5 of a penalty unit for the following offences under the Road Safety Road Rules 2017 ('Road Rules'):
 - Road Rule 205 - Parked for period longer than indicated
 - Road Rule 207(2) - Parked fail to pay & obey instructions on sign
 - Road Rule 201 - Stopped on a bicycle parking area
 - Road Rule 202 - Stopped on a motor bike parking area
 - Road Rule 209(2) - Parked contrary to requirements of parking area
 - Road Rule 210(1) - Parked not at an angle of 45 degrees
 - Road Rule 210(1) - Parked not at an angle of 90 degrees
 - Road Rule 211(2) - Parked not completely within a parking bay
 - Road Rule 211(3) - Parked long vehicle exceed minimum no. of bays
 - Road Rule 211(3) - Parked wide vehicle exceed minimum no. of bays
2. Adopt a fixed penalty amount of 0.5 of a penalty unit.
3. Direct that the website be updated to inform the community of Council's parking fines.

It was moved by Cr Jukes seconded by Cr West that the Amended Officer Recommendation be adopted.

CARRIED

Report No: Report Title:

AO.4 Dog and cat control order

Purpose and Overview

A Council resolution is required to make an Order under sections 25 and 26(2) of the *Domestic Animals Act 1994*. The Order will introduce requirements for dogs to be on-leash in public places except in designated off-leash areas and for cats to be confined to the owner's premises between sunset and sunrise. The Order prescribes effective control requirements for dogs, designates off-leash areas for dogs, and designates prohibited areas for dogs and cats. The dog control Order will come into effect from 1 January 2020 and the cat control Order from 1 July 2020.

Recommendation

That Council:

1. **Make the *Council Dog and Cat Order 2019 – Domestic Animals Act 1994 (incorporating Schedules 1 and 2)* as per section 25 and 26(2) of the *Domestic Animals Act 1994*;**
2. **Give public notice of the making of the '*Council Dog and Cat Order 2019 – Domestic Animals Act 1994 (incorporating Schedules 1 and 2)*' by publishing it in the Government Gazette and in newspapers circulating in the municipal district of the Council in accordance with Section 26(3) of the *Domestic Animals Act 1994*;**
3. **Direct the Chief Executive Officer to commence the process with the Department of Land, Water and Planning (DELWP) to revoke and dissolve existing Government Gazetted regulations at the eight sites identified in this report, managed by Council and owned by DELWP;**
4. **Direct the Chief Executive Officer to commence a process with DELWP to formally appoint Council as the Committee of Management for the sections of the Campaspe River Walk in Kyneton that are currently unreserved Crown land;**
5. **Receive a further report at a future Council meeting on the progress of recommendations 3 and 4;**
6. **Refer the resourcing for the second stage implementation of the Order and for the introduction of a Council subsidised cat desexing and microchipping scheme to the 2020/21 budget process; and**
7. **Direct the Chief Executive Officer to review Schedule 1 and Schedule 2 of the Council Dog and Cat Order 2019 as a first year action in Council's Domestic Animal Management Plan 2022 – 2026.**

It was moved by Cr Radnedge seconded by Cr Anderson

That Council:

1. **Make the *Council Dog and Cat Order 2019 – Domestic Animals Act 1994 (incorporating Schedules 1 and 2)* as per section 25 and 26(2) of the *Domestic Animals Act 1994* with the insertion of the following amendment to Schedule 2 Designated Prohibited Areas on page 8 of the Order: "Gisborne Township 'Mount Gisborne Reserve – 198 Mount Gisborne Road, Gisborne'";**

2. Give public notice of the making of the '*Council Dog and Cat Order 2019 – Domestic Animals Act 1994 (incorporating Schedules 1 and 2)*' by publishing it in the Government Gazette and in newspapers circulating in the municipal district of the Council in accordance with Section 26(3) of the *Domestic Animals Act 1994*;
3. Direct the Chief Executive Officer to commence the process with the Department of Land, Water and Planning (DELWP) to revoke and dissolve existing Government Gazetted regulations at the eight sites identified in this report, managed by Council and owned by DELWP;
4. Direct the Chief Executive Officer to commence a process with DELWP to formally appoint Council as the Committee of Management for the sections of the Campaspe River Walk in Kyneton that are currently unreserved Crown land;
5. Receive a further report at a future Council meeting on the progress of recommendations 3 and 4;
6. Refer the resourcing for the second stage implementation of the Order and for the introduction of a Council subsidised cat desexing and microchipping scheme to the 2020/21 budget process; and
7. Direct the Chief Executive Officer to review Schedule 1 and Schedule 2 of the Council Dog and Cat Order 2019 as a first year action in Council's Domestic Animal Management Plan 2022 – 2026.

CARRIED UNANIMOUSLY

15. NOTICES OF MOTION

Notice of Motion No. 2/2019-20 – Councillor Helen Radnedge

That Council refer the formal recognition of the Gisborne Avenue of Honour and the New Gisborne Avenue of Honour to the budget process.

It was moved by Cr Radnedge seconded by Cr Anderson that Council refer the formal recognition of the Gisborne Avenue of Honour and the New Gisborne Avenue of Honour to the budget process.

CARRIED

Notice of Motion No. 3/2019-20 – Councillor Janet Pearce

That Council:

- Direct the CEO write to Regional Roads Victoria:
 - Expressing concerns regarding the continued traffic and safety issues relating to the High Street and Urquhart Street intersection and surrounding roads in Woodend since the Supermarket development.
 - Requesting a clear timeline as to when these issues will be addressed and the ultimate solution implemented.
- Direct the CEO to provide a copy of the correspondence sent to Regional Roads Victoria to both the State Member for Macedon, Mary-Anne Thomas MP and the Minister for Roads, Jaala Pulford MP.
- Direct the CEO and Mayor to meet with Brian Westley, Regional Director of Rural Roads Victoria, to discuss the above issues and all effort is made to arrange this meeting prior to 30 January 2020.
- Resolve that a report of the outcomes of the meeting with Regional Roads Victoria is brought to an Ordinary Council Meeting for noting.

It was moved by Cr Pearce seconded by Cr Anderson that Council:

- **Direct the CEO write to Regional Roads Victoria:**
 - **Expressing concerns regarding the continued traffic and safety issues relating to the High Street and Urquhart Street intersection and surrounding roads in Woodend since the Supermarket development.**
 - **Requesting a clear timeline as to when these issues will be addressed and the ultimate solution implemented.**
- **Direct the CEO to provide a copy of the correspondence sent to Regional Roads Victoria to both the State Member for Macedon, Mary-Anne Thomas MP and the Minister for Roads, Jaala Pulford MP.**
- **Direct the CEO and Mayor to meet with Brian Westley, Regional Director of Rural Roads Victoria, to discuss the above issues and all effort is made to arrange this meeting prior to 30 January 2020.**
- **Resolve that a report of the outcomes of the meeting with Regional Roads Victoria is brought to an Ordinary Council Meeting for noting.**

CARRIED

16. URGENT AND OTHER BUSINESS

It was moved by Cr Pearce and seconded by Cr West that leave be granted to include an item on the agenda regarding Building Better Regions.

CARRIED

16.1 Building Better Regions

It was moved by Cr Pearce and seconded by Cr Jukes

That Council:

- 1. Write to the Prime Minister, the Hon. Scott Morrison MP; Minister for Infrastructure and Transport and Regional Development, the Hon. Michael McCormack MP; the Victorian Premier the Hon. Daniel Andrews MP; Member for McEwen the Hon. Rob Mitchell MP; Member for Bendigo the Hon. Lisa Chesters MP and Member for Macedon the Hon. Mary-Anne Thomas MP to seek alternate funding sources for priority infrastructure for our shire now that Council is no longer eligible for the Building Better Regions funding program.**
- 2. Write to all Members of Parliament that Council has previously met with or corresponded with in regards to advocacy efforts for priority infrastructure project funding to inform them of Council's ineligibility for Building Better Regions Round 4 Funding and request their assistance in seeking alternate funding sources.**

CARRIED

Closure of Meeting to consider Confidential Reports

Cr Mees moved and Cr Gayfer seconded that the meeting be closed pursuant to Section 89(2)(d) to consider confidential reports.

CARRIED

The meeting closed at 8.08pm pursuant to Section 89(2)(d) to consider the following reports:

17. CONFIDENTIAL REPORTS

17.1 Community Chef shareholding

Opening of Meeting

It was moved by Cr West and seconded by Cr Radnedge that the meeting be re-opened.

CARRIED

Closure of Meeting

The meeting closed at 8.17pm

**Councillor Janet Pearce
Mayor**