

# Minutes

**Council Meeting  
Wednesday 26 April 2023 at 7pm  
Gisborne Administration Centre  
40 Robertson Street, Gisborne**



## Order of business

<b>1</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>2</b>	<b>Recording of live streaming of this Council meeting</b> .....	<b>4</b>
<b>3</b>	<b>Present</b> .....	<b>4</b>
<b>4</b>	<b>Apologies</b> .....	<b>4</b>
<b>5</b>	<b>Conflicts of interest</b> .....	<b>4</b>
	Nil	
<b>6</b>	<b>Petitions</b> .....	<b>4</b>
	Nil	
<b>7</b>	<b>Deputations and presentations to Council</b> .....	<b>4</b>
7.1	Question provided by Adrienne Carroll.....	4
7.2	Questions from Andrea Perham.....	5
7.3	Questions from Andrew Betts.....	6
7.4	Question from Ross Cornell.....	7
<b>8</b>	<b>Adoption of minutes</b> .....	<b>8</b>
<b>9</b>	<b>Mayor's report</b> .....	<b>8</b>
9.1	Mayor's Report - March 2023 to April 2023.....	8
<b>10</b>	<b>Record of meetings of Councillors and Council staff</b> .....	<b>8</b>
10.1	Record of Meetings of Councillors and Council Staff - March 2023 to April 2023.....	8
<b>11</b>	<b>Director Planning and Environment reports</b> .....	<b>8</b>
	Nil	
<b>12</b>	<b>Chief Executive Officer reports</b> .....	<b>9</b>
	Nil	
<b>13</b>	<b>Director Corporate reports</b> .....	<b>9</b>
COR.1	Riddells Creek CFA Fire Station.....	9
COR.2	Draft Budget 2023/24.....	9
COR.3	Draft Council Plan 2021-2031 (Year Three Actions 2023-2024).....	10
COR.4	Contracts Awarded as at April 2023.....	11
COR.5	Instrument of Appointment and Authorisation.....	12
COR.6	Notice of Intention to lease: 3-5 Noel Street Lancefield.....	13
<b>14</b>	<b>Director Community reports</b> .....	<b>14</b>
COM.1	Small Project Grants - April 2023.....	14
COM.2	Customer Service Charter.....	14
COM.3	Customer Service Centre review.....	15
COM.4	2023-24 Community Funding Scheme Guidelines and Community Grants Policy.....	15

---

COM.5 Draft Affordable Housing Policy .....	16
<b>15 Director Assets and Operations reports .....</b>	<b>16</b>
AO.1 Capital Works Monitoring.....	16
AO.2 Response to Petition in relation to a bitumen upgrade to Adamson Street, Malmsbury.....	17
AO.3 Consideration of a request for inclusion of road onto the public road register - Pattinsons Lane, Goldie.....	18
<b>16 Notices of motion and rescission .....</b>	<b>18</b>
No. 57/2022-23: Notice of Motion - Municipal Association of Australia State Council motions.....	18
<b>17 Urgent business .....</b>	<b>19</b>
<b>18 Confidential reports .....</b>	<b>19</b>
18.1 Macedon Ranges Regional Sports Precinct .....	19

**1 ACKNOWLEDGEMENT OF COUNTRY**

Macedon Ranges Shire Council acknowledges the Dja Dja Wurrung, Taungurung and Wurundjeri Woi Wurrung Peoples as the Traditional Owners and Custodians of this land and waterways. Council recognises their living cultures and ongoing connection to Country and pays respect to their Elders past, and present.

Council also acknowledges local Aboriginal and/or Torres Strait Islander residents of Macedon Ranges for their ongoing contribution to the diverse culture of our community.

**2 RECORDING OF LIVE STREAMING OF THIS COUNCIL MEETING**

This meeting was recorded and streamed live on the internet in accordance with Council's 'Live Streaming and Publishing Recordings of Meetings Policy, which can be viewed on Council's website.

**3 PRESENT**

Cr Annette Death (Mayor), Cr Jennifer Anderson (Deputy Mayor), Cr Dominic Bonanno, Cr Rob Guthrie, Cr Anne Moore, Cr Janet Pearce, Cr Bill West

**IN ATTENDANCE**

Bernie O'Sullivan (Chief Executive Officer), Adele Drago-Stevens (Director Corporate), Rebecca Stockfeld (Director Planning and Environment), Simon Finlay (Acting Director Assets and Operations), Patricia Clive (Coordinator Governance), Lucy Olson (Senior Governance Officer – Council Business)

**4 APOLOGIES**

Cr Geoff Neil, Cr Mark Ridgeway, Maria Weiss (Director Community)

**5 CONFLICTS OF INTEREST**

Nil

**6 PETITIONS**

Nil

**7 DEPUTATIONS AND PRESENTATIONS TO COUNCIL****7.1 QUESTION PROVIDED BY ADRIANNE CARROLL****Question:**

Residents affected by the extended closure of the Ross Street Bridge in Malmsbury - are seriously questioning the efficiency of the Macedon Ranges Council's processes. The Council has over the last eight months, haphazardly circulated a number of "update", placating letters to residents, which content no specific or new information. We are informed our bridge may be repaired by Christmas, depending on the weather!

---

Our bridge is a relatively simple engineering project, residents are not demanding anything other than its expedient repair. If the design of the bridge has been scheduled for completion end April and funds will be allocated, why would the tender process and construction involve yet another six months? Comparison to any similar commercial process would be cause for concern, financially and effectively. Concentration on a speedy solution to our problem, instead of wasting resources on the ineffective repair of the detour route required may placate the increasing number of disillusioned local residents, their visiting family and friends.

**Answer:**

As part of Council's commitment to residents affected by the Ross Street bridge closure, funds were allocated at the 23 November Scheduled Council Meeting 2022 for the design development of the permanent solution for the bridge. Affected residents have been advised on the progress of the design via regular letter-drops and mail-outs.

The bridge upgrade will require funds to be allocated in the 2023/24 Budget. A report on the **Draft Budget** is being considered by council tonight (26 April 2023)

<https://www.mrsc.vic.gov.au/About-Council/Our-Council/Council-Meetings/Agendas-and-Minutes>.

The attachment to the report on the draft budget currently includes the construction of the Ross Street bridge (refer page 71 of the attachment). The minutes from tonight's meeting will outline the budget process and timelines including community consultation.

If delivery of a permanent bridge is approved by Council through the 2023/24 budget process, it is anticipated that the works can be tendered in July 2023 with delivery planned before Christmas this year; dependent upon favourable weather.

---

## 7.2 QUESTIONS FROM ANDREA PERHAM

**Questions:**

- (1) Council has allegedly inspected Baldry and Racecourse Roads early April and deemed it "not too bad" and grading was put back to later in the month. My vehicle is NOT made for ungraded and poorly maintained roads. My vehicle is now worse for wear travelling the length of Baldry Road several times per day. Given MRSC suddenly closed Ross Street, why can't MRSC ensure monthly road grading is completed, until the Bridge is fixed?
- (2) As a resident who has serious issues of trust and doubts about Councils capacity to be transparent and honest regarding the repairs required to open Ross Street bridge. Can Council promise that the 2023/24 budget will have sufficient funds for the bridge repairs and subsequent reopening of Ross Street by years end?

**Answers:**

- (1) The detour route via Baldry Road is inspected every month, with maintenance works undertaken as required and in accordance with Council's Road Management Plan. Baldry Road was last graded on 18 January 2023 and 7 March 2023. An inspection was undertaken on 20 April (last week) where some potholes and corrugations were identified. Pothole repairs were undertaken today (26 April 2023) and Baldry Road has been placed on the grading list and should be graded in May. This inspection and grading regime will continue until the new permanent solution is delivered.

- (2) As part of Council's commitment to residents affected by the Ross Street bridge closure, funds were allocated at the 23 November Scheduled Council Meeting 2022 for the design development of the permanent solution for the bridge.

The bridge upgrade will require funds to be allocated in the 2023/24 Budget. A report on the Draft Budget is being considered by council tonight (26 April 2023) <https://www.mrsc.vic.gov.au/About-Council/Our-Council/Council-Meetings/Agendas-and-Minutes>.

The attachment to the report on the draft budget currently includes the construction of the Ross Street bridge (refer page 71 of the attachment). The minutes from tonight's meeting will outline the budget process and timelines including community consultation.

If delivery of a permanent bridge is approved by Council through the 2023/24 budget process, it is anticipated that the works can be tendered in July 2023 with delivery planned before Christmas this year; subject to favourable weather conditions.

---

### 7.3 QUESTIONS FROM ANDREW BETTS

#### Questions:

- (1) Is there any reason why the monies needed to repair the Ross street bridge cannot be allocated earlier than the midyear budget?
- (2) Regarding the Ross Street bridge closure/proposed works 2023.  
Pedestrian access.

When the works actually start, will my children still be able to use the bridge for pedestrian access to and from their school bus stop on the corner of Ross and Clowe streets or will they be forced to walk kilometres out of the way around the Youth Justice centre and alongside the main road out of town?

#### Answers:

- (1) Funds were allocated at the 23 November Scheduled Council Meeting 2022 for a detailed design for the development of a permanent solution for the Ross Street bridge. Affected residents in Malmsbury were advised on the progress of this design via letter-drops and mail-outs.

There are no further funds allocated or available this financial year to undertake construction of the bridge; consideration to construct the bridge will be undertaken as part of the 2023/24 Budget process. A report on the Draft Budget is included in the Agenda for tonight's (26 April 2023) Scheduled Council meeting for consideration by Council <https://www.mrsc.vic.gov.au/About-Council/Our-Council/Council-Meetings/Agendas-and-Minutes>. The attachment to the report on the draft Budget currently includes the construction of the Ross Street bridge (refer page 71 of the attachment). The minutes from tonight's meeting will outline the budget process and timelines including community consultation.

If delivery of a permanent bridge is approved by Council through the 2023/24 budget process, it is anticipated that the works can be tendered in July 2023 with delivery planned before Christmas this year; dependent upon favourable weather;

- (2) Alternate access is currently provided by Baldry Street which will continue until construction of the bridge is finalised. As part of the tender process, officers will be

seeking the construction methodology from the contractors to see if safe pedestrian access can be provided during ongoing works.

---

#### 7.4 QUESTION FROM ROSS CORNELL

##### **Question:**

Ratepayers in the Ross Street, Malmsbury community and many in the broader community are all too often disappointed and frustrated by the way that the MRSC has handled issues surrounding the closure of the Ross Street bridge back in September 2022. A problem ratepayers believe is one of the council's own making due to its ongoing neglect and lack of maintenance on the bridge over many years.

The frustration is ongoing.

In an 'Update to Residents' dated 9th November, 2022 which talks of schematic designs for the bridges upgrade, council states, and I quote,

"Residents will be consulted in the near future regarding the preferred option/s."

No consultation occurred.

In a later 'Update to Residents' dated 24th January, 2023 which talks of the three design options council has considered, it states, and I quote,

"Council has opted to proceed with Option A to install piles and headwalls to retain the existing fill...".

In this instance did the council ever have any genuine intention at all of consulting on the design options for the bridge, or was this simply hollow scripted rhetoric designed to appease ratepayers?

##### **Answer**

In various discussions with residents affected by the Ross Street bridge closure, the desire to protect the heritage bluestone elements of the existing Ross Street bridge, as well as the need for quick delivery of the permanent solution was expressed.

With this feedback in mind, Council engineers worked closely with design consultants to examine three feasible schematic design options, with a clear preference to meet both the resident's desires and also the required current engineering standards.

In our correspondence to residents of 24 January 2023 we provided information on the three Options, advising that Option A was Council's preferred option and the reasons why. A further update to residents was provided on 28 February 2023 which included preliminary drawings of the works proposed and provided officer contact details if further information on the design was required.

---

---

**8 ADOPTION OF MINUTES****Resolution 2023/36**

Moved: Cr Rob Guthrie  
Seconded: Cr Dominic Bonanno

**That the minutes of Ordinary Meeting of the Macedon Ranges Shire Council held on 22 March 2023 and the minutes of the Submitters Delegated Committee meeting held on 15 March 2023, as circulated.**

**CARRIED**

---

**9 MAYOR'S REPORT****9.1 MAYOR'S REPORT - MARCH 2023 TO APRIL 2023****Resolution 2023/37**

Moved: Cr Jennifer Anderson  
Seconded: Cr Bill West

**That Council receives and notes the Mayor's report.**

**CARRIED**

---

**10 RECORD OF MEETINGS OF COUNCILLORS AND COUNCIL STAFF**

<b>10.1 RECORD OF MEETINGS OF COUNCILLORS AND COUNCIL STAFF - MARCH 2023 TO APRIL 2023</b>
--

**Summary**

Rule 66 of Council's Governance Rules requires a written record of matters discussed at specified meetings of Councillors and Council staff to be reported to the next practicable scheduled Council Meeting and recorded in the minutes of that meeting. This report provides a summary of meetings of Councillors and Council staff held since the last Council Meeting.

**Resolution 2023/38**

Moved: Cr Rob Guthrie  
Seconded: Cr Anne Moore

**That Council receives and notes the record of meetings of Councillors and Council staff, as outlined in this report.**

**CARRIED**

**11 DIRECTOR PLANNING AND ENVIRONMENT REPORTS**

Nil



**12 CHIEF EXECUTIVE OFFICER REPORTS**

Nil

**13 DIRECTOR CORPORATE REPORTS****COR.1 RIDDELLS CREEK CFA FIRE STATION****Summary**

The proposal from the Country Fire Authority (CFA) to lease part of the Riddells Creek Recreation Reserve to relocate their existing fire station was released for community consultation following a decision of Council at its September meeting. The consultation process has now been completed, and the results and outcome of this process are now presented for consideration by Council.

**Resolution 2023/39**

Moved: Cr Bill West  
Seconded: Cr Jennifer Anderson

**That Council:**

- 1. Notes the results of the community consultation, including submissions received, regarding the CFA's proposal to relocate the Riddells Creek fire station to the Riddells Creek Recreation Reserve; and**
- 2. Writes to the CFA requesting they continue to work with Council, the State Government, and the Riddells Creek community to find a suitable solution to relocating the Riddells Creek Fire Station.**

**CARRIED**

---

**COR.2 DRAFT BUDGET 2023/24****Summary****Recommendation****That Council:**

- 1. Endorses the draft Budget 2023/24, prepared in accordance with Section 94 of the Local Government Act 2020, to be made available for public comment from 27 April until 19 May 2023;**
  - 2. Notes the fees, charges, borrowing and capital works discussed as part of this report and as outlined in the draft Budget 2023/24;**
  - 3. Notes the rates and charges discussed as part of this report and as outlined in Appendix 1;**
  - 4. Undertakes community engagement and consultation on the draft Budget 2023/24 in accordance with the *Local Government Act 2020* and Council's Community Engagement Policy;**
-

5. Schedules a Submitters Delegated Committee meeting to be held online at 7pm on Tuesday 30 May 2023, to provide an opportunity for verbal presentations to be heard in support of submissions on the draft Budget 2023/24; and
6. Notes that a report and recommendations will be presented to the Scheduled Council Meeting on Wednesday 28 June, to enable Council to consider submissions and adopt the Budget 2023/24.

---

Cr Rob Guthrie moved an amended officer recommendation.

---

#### **Resolution 2023/40**

Moved: Cr Rob Guthrie  
Seconded: Cr Janet Pearce

#### **That Council:**

1. Endorses the draft Budget 2023/24, prepared in accordance with Section 94 of the Local Government Act 2020, to be made available for public comment from 27 April until 19 May 2023;
2. Notes the fees, charges, borrowing and capital works discussed as part of this report and as outlined in the draft Budget 2023/24;
3. Notes the rates and charges discussed as part of this report and as outlined in Appendix 1;
4. Undertakes community engagement and consultation on the draft Budget 2023/24 in accordance with the Local Government Act 2020 and Council's Community Engagement Policy;
5. Schedules a Submitters Delegated Committee meeting to be held online at 7pm on Wednesday 31 May 2023, to provide an opportunity for verbal presentations to be heard in support of submissions on the draft Budget 2023/24; and
6. Notes that a report and recommendations will be presented to the Scheduled Council Meeting on Wednesday 28 June, to enable Council to consider submissions and adopt the Budget 2023/24.

**CARRIED**

---

### **COR.3 DRAFT COUNCIL PLAN 2021-2031 (YEAR THREE ACTIONS 2023-2024)**

#### **Summary**

The Council Plan forms part of the Strategic Planning and Reporting Framework, as outlined in the *Local Government Act 2020* (LGA). This plan must provide the strategic direction of Council, its objectives, the strategies to achieve these objectives and strategic indicators for monitoring the achievements.

The purpose of this report is to seek endorsement of the draft Council Plan 2021-2031 (Year Three Actions 2023-2024) for public display in preparation for adoption at Council's June Scheduled Meeting.

#### **Recommendation**

#### **That Council:**

---

1. **Endorses the draft Council Plan 2021-2031 (Year Three Actions 2023-2024) to be made available for public comment from 27 April until 19 May 2023;**
2. **Undertakes community engagement and consultation in accordance with the *Local Government Act 2020* and Council's Community Engagement Policy;**
3. **Schedules a Submitters Delegated Committee meeting to be held online at 7pm on Tuesday 30 May 2023, to provide an opportunity for any person who wishes to make a verbal presentation in support of their submission on the draft Council Plan 2021-2031 (Year Three Actions 2023-2024) to be heard; and**
4. **Notes that a report and recommendations will be presented to the Scheduled Council Meeting on Wednesday 28 June 2023, to enable Council to consider submissions and adopt the Council Plan 2021-2031 (Year Three Actions 2023-2024).**

---

Cr Janet Pearce moved an amended officer recommendation.

---

### **Resolution 2023/41**

Moved: Cr Janet Pearce  
Seconded: Cr Jennifer Anderson

#### **That Council:**

1. **Endorses the draft Council Plan 2021-2031 (Year Three Actions 2023-2024) to be made available for public comment from 27 April until 19 May 2023;**
2. **Undertakes community engagement and consultation in accordance with the *Local Government Act 2020* and Council's Community Engagement Policy;**
3. **Schedules a Submitters Delegated Committee meeting to be held online at 7pm on Wednesday 31 May 2023, to provide an opportunity for any person who wishes to make a verbal presentation in support of their submission on the draft Council Plan 2021-2031 (Year Three Actions 2023-2024) to be heard; and**
4. **Notes that a report and recommendations will be presented to the Scheduled Council Meeting on Wednesday 28 June 2023, to enable Council to consider submissions and adopt the Council Plan 2021-2031 (Year Three Actions 2023-2024).**

**CARRIED**

---

## **COR.4 CONTRACTS AWARDED AS AT APRIL 2023**

### **Summary**

This report provides details of contracts proposed to be awarded under a delegation from Council, from the date of the last report. Although this report recommends noting the power delegated to Council officers, Council has the power to:

- a) direct that the Chief Executive Officer (CEO) award the contract under the direct delegation from Council; or
- b) specifically delegate the power to the CEO.

### **Resolution 2023/42**

---

Moved: Cr Rob Guthrie  
Seconded: Cr Anne Moore

**That Council:**

1. **Grants delegated authority to the Chief Executive Officer to award the following contracts:**
  - (a) **C2023-20 Supply Panel Bushland Services**
  - (b) **C2023-36 Supply Panel Sportsground and Open Space Maintenance.**
2. **Notes that the following contracts will be awarded by Council officers under delegated authority:**
  - (a) **C2023-33 Footbridge Replacement Main Road Riddells Creek**
  - (b) **C2023-34 Kyneton Saleyard Modifications**
  - (c) **C2023-35 Major Bridge and Culvert Maintenance.**

**CARRIED**

---

## **COR.5 INSTRUMENT OF APPOINTMENT AND AUTHORISATION**

### **Summary**

This report seeks Council's approval to appoint authorised officers under the *Planning and Environment Act 1987* (the Act) by an Instrument of Appointment and Authorisation. Under the Act only Council, by a resolution, can appoint authorised officers who must be employees of Council. In addition, Council is required to revoke any appointments for authorised officers who are no longer employees of Council.

An Instrument of Appointment and Authorisation is required for staff who have recently commenced with Council.

### **Resolution 2023/43**

Moved: Cr Dominic Bonanno  
Seconded: Cr Janet Pearce

**That Council:**

1. **Resolves that in the exercise of the powers conferred by section 147(4) of the *Planning and Environment Act 1987*:**
  - (a) **Council Officer named in the Instrument of Appointment and Authorisation provided at Attachment 1 be appointed and authorised:**
  - (b) **the Instrument of Appointment and Authorisation come into force upon signing and remain in force until Council determines to vary or revoke these; and**
  - (c) **the Instrument of Appointment and Authorisation at Attachment 1 be signed.**

**CARRIED**

---

**COR.6 NOTICE OF INTENTION TO LEASE: 3-5 NOEL STREET LANCEFIELD****Summary**

In November 2020, Homes Victoria announced funding of \$5.3 billion for the “Big Housing Build” – an initiative specifically designed to provide 12,000 new homes across Victoria, with Macedon Ranges among those to receive a significant investment.

Following the Victorian Government's funding announcement, Council reviewed the existing housing stock that it holds across the Shire at sites in Gisborne, Romsey and Lancefield. This review identified that the Lancefield site was most suited to redevelopment. Council also owns the adjoining site at 5 Noel Street, and consequently, a proposal was submitted to Homes Victoria to provide seniors housing across both sites.

As Council is not a registered housing provider, the application was lodged by Wintringham Housing, which currently manages all the housing units on behalf of Council. In late 2022, Homes Victoria advised Wintringham that it had been successful in obtaining funding to allow the redevelopment of the units in Lancefield.

This report seeks to inform Council about the proposal and recommends that Council enters into a lease with Wintringham Housing Limited under the terms and conditions outlined below.

**Resolution 2023/44**

Moved: Cr Bill West

Seconded: Cr Anne Moore

**That Council**

1. **Authorises the Chief Executive Officer to enter into a lease with Wintringham Housing Limited for the property 3 – 5 Noel Street, Lancefield on the following key terms:**
  - (a) **The lease term is proposed to be for twenty years;**
  - (b) **The rental is proposed to be \$1.00 per annum (if requested) for the whole of the lease;**
  - (c) **All improvements will be owned by Wintringham and Wintringham will be responsible for their maintenance and repair.**
  - (d) **Wintringham will be responsible for all outgoings and services**
2. **Authorises the Chief Executive Officer to sign any associated documentation in relation to the proposed lease.**
3. **Endorses the officer responses to submissions as contained in this report.**
4. **Responds to all submitters in accordance with Council’s *Community Engagement Policy*.**

**CARRIED**

**14 DIRECTOR COMMUNITY REPORTS****COM.1 SMALL PROJECT GRANTS - APRIL 2023****Summary**

The Small Project Grants program supports projects and initiatives that:

- support local needs;
- are unlikely to be funded by other Council funding programs; and
- align with Council Plan priorities.

Council's Small Project Grants budget for 2022/23 is \$30,000 and not-for-profit groups can apply for a maximum of \$1,500 per application.

Applications are assessed against set criteria outlined in the Small Project Grants guidelines. Funding recommendations are presented monthly at a Scheduled Council meeting for review and/or approval.

One application has been received, seeking a total of \$1,500 in funding. The application has been evaluated against the eligibility criteria and is deemed to be eligible.

**Resolution 2023/45**

Moved: Cr Janet Pearce  
Seconded: Cr Jennifer Anderson

**That Council approves the awarding of a \$1,500 Small Project Grant to U3A Kyneton, for their Walking Football project.**

**CARRIED****COM.2 CUSTOMER SERVICE CHARTER****Summary**

The Customer Service Charter (the Charter) was last reviewed and adopted by Council in 2019, and was due for review in November 2022. The Charter guides Council officers' interaction with the community, and is an expression of Council's commitment to providing a high standard of service and ensuring consistency and sustainability in service delivery.

At the Scheduled Council Meeting on 14 December 2022, Council resolved to endorse the Draft Customer Service Charter for community consultation. Consultation was undertaken for a four week period in February 2023.

Feedback was received from the consultation and has been reviewed.

**Resolution 2023/46**

Moved: Cr Anne Moore  
Seconded: Cr Jennifer Anderson

**That Council adopts the Customer Service Charter and revokes all previous versions of the Customer Service Charter effective from 27 April 2023.**

**CARRIED**

**COM.3 CUSTOMER SERVICE CENTRE REVIEW****Summary**

At Councillor Briefings held on 6 September 2022 and 7 March 2023, an update was provided on Customer Service Centre opening hours across all sites. The Woodend Service Centre underwent a six month trial, from May to November 2022, with Gisborne, Kyneton and Romsey collecting data from August to November 2022, to provide a comparison. The trial has now ended, with the collated data shown in **Attachment 1**.

**Resolution 2023/47**

Moved: Cr Janet Pearce  
Seconded: Cr Dominic Bonanno

**That Council endorses the Customer Service Centre Review to be released for community consultation.**

**CARRIED**

---

**COM.4 2023-24 COMMUNITY FUNDING SCHEME GUIDELINES AND COMMUNITY GRANTS POLICY****Summary**

This report seeks Council approval for three documents connected with Council's Community Funding Scheme (CFS) and other grant programs; the 2023-24 Community Funding Scheme Guidelines (**Attachment 1**); Community Grants Policy (**Attachment 2**); and Draft Terms of Reference for Grant Assessment Panels (**Attachment 3**).

**Resolution 2023/48**

Moved: Cr Janet Pearce  
Seconded: Cr Dominic Bonanno

**That Council:**

- 1. Adopts the 2023-24 Community Funding Scheme Guidelines;**
- 2. Adopts the Draft Community Grants Policy; and**
- 3. Adopts the Terms of Reference for Grants Assessment Panels.**

**CARRIED**

---

**COM.5 DRAFT AFFORDABLE HOUSING POLICY****Summary**

Across Australia, there is a significant shortage of affordable dwellings, and this is an important issue in the Macedon Ranges. Given this, Council is undertaking the development of an Affordable Housing Policy. Officers seek endorsement for the draft policy to be released for community consultation.

**Resolution 2023/49**

Moved: Cr Rob Guthrie  
Seconded: Cr Jennifer Anderson

**That Council:**

1. **Endorses the draft Affordable Housing Policy to be released for community consultation; and**
2. **Notes that a final Affordable Housing Policy will be presented to Council for consideration at the scheduled meeting in June 2023.**

**CARRIED UNANIMOUSLY**

---

**15 DIRECTOR ASSETS AND OPERATIONS REPORTS****AO.1 CAPITAL WORKS MONITORING****Summary**

This report provides transparency on cost escalations and adjustments on infrastructure projects and seeks further funding, cancellation or the scope reduction of the projects to manage the projects within the allocated annual capital works program budget.

**Resolution 2023/50**

Moved: Cr Rob Guthrie  
Seconded: Cr Jennifer Anderson

**That Council:**

1. **Adopts the following changes to the FY22/23 budget relating to the following infrastructure projects:**
    - (a) **Project 100324 – Gisborne Bowling Club Synthetic Rink – increase the budget for this project by \$81,362.60**
    - (b) **Project 100579 – Building Renewal – Woodend Playgroup – increase the budget for this project by \$5,950**
    - (c) **Project 100275 – Gardiner Reserve Carpark and Landscaping – increase the budget for this project by \$2,907**
-



- (d) **Project 100100 – Woodend Neighbourhood House – The project has been completed. Return the saving of \$5,950 to the consolidated capital works budget**
- (e) **Project 100576 – Building Renewal – Riddells Creek Montessori Kindergarten – The project has been completed. Return the saving of \$9,028 to the consolidated capital works budget**
- (f) **Project 100970 – Macedon – MP Theatre Roof Design – The project has been completed. Return the saving of \$7,324 to the consolidated capital works budget**
- (g) **Project 100136 – Woodend Bowling Club Social Room Design – The project has been completed. Return the saving of \$11,270 to the consolidated capital works budget**
- (h) **Project – Mulbarton Rockwall, Gisborne – fund the design works providing a budget of \$30,000**
- (i) **Project – Gisborne Aquatic Centre Electric Boiler – fund the design works providing a budget of \$80,000**
- (j) **Project – Kyneton Sports and Aquatic Centre Gas Boilers– fund the installation works providing a budget of \$138,000**
- (k) **100713 – Drainage Fersfield Road, Gisborne – Cancel this project and returning \$18,417 back to the Developer Contribution Fund**
- (l) **Project - Kyneton Sports and Aquatic Centre Electric Boiler Design – Cancel this project returning \$80,000 to the consolidated capital works budget**

2. **Notes the current reported Capital Works Program deficit of \$344,870.60**

**CARRIED**

---

## **AO.2 RESPONSE TO PETITION IN RELATION TO A BITUMEN UPGRADE TO ADAMSON STREET, MALMSBURY**

### **Summary**

This report responds to the petition received by Council to seal Adamson Street in Malmsbury between Mollison Street and Drake Street.

### **Resolution 2023/51**

Moved: Cr Janet Pearce

Seconded: Cr Anne Moore

### **That Council:**

1. **Does not proceed with the sealing of Adamson Street Malmsbury; and**
2. **Advises the first-named petitioner of this Council resolution.**

**CARRIED**

**AO.3 CONSIDERATION OF A REQUEST FOR INCLUSION OF ROAD ONTO THE PUBLIC ROAD REGISTER - PATTINSONS LANE, GOLDIE****Summary**

Officers prepared this report in response to a request to include a fire access track named Pattinsons Lane, Goldie, in the Council's Register of Public Roads by four owners of the properties on the north end of Fagans Lane, Goldie.

In considering this fire access track for inclusion into the Register of Public Roads, officers assessed it under the Public Roads Procedure Policy (2018). The fire access track requires considerable repairs and upgrades to meet Council's minimum standards for a Category 6 unsealed local road.

Council officers recommend not adding the fire access track section of Pattinsons Lane to the Register of Public Roads.

**Recommendation**

**That Council resolves not to include the fire access track section of Pattinsons Lane, Goldie, in the Register of Public Roads and advise the requestor of this decision.**

---

Cr Bill West moved an alternative motion.

---

**Resolution 2023/52**

Moved: Cr Bill West  
Seconded: Cr Anne Moore

**Than Council:**

- 1. Resolves at this time, not to include the fire access track section of Pattinsons Lane, Goldie, in the Register of Public Roads and advise the requestor of this decision; and**
- 2. Engages with the residents to determine their appetite to upgrade the fire access track section of Pattinsons Lane to a Category 6 road for inclusion into Council's Road Register at their cost. Should this be acceptable to the residents Council will be responsible for ongoing maintenance of the road.**

**CARRIED**

---

**16 NOTICES OF MOTION AND RESCISSION****NO. 57/2022-23: NOTICE OF MOTION - MUNICIPAL ASSOCIATION OF AUSTRALIA STATE COUNCIL MOTIONS**

I, Councillor Jennifer Anderson, give notice that at the next Meeting of Council to be held on 26 April 2023, I intend to move the following motion:

**Resolution 2023/53**

Moved: Cr Jennifer Anderson

Seconded: Cr Rob Guthrie

**That Council endorses the Macedon Ranges Shire Council delegate attending (in-person or electronically) the Municipal Association of Victoria (MAV) State Council meeting on Friday 19 May 2023 to vote on the motions at their discretion due to the time constraints caused by the timing of the release of the MAV State Council motions.**

**CARRIED****17 URGENT BUSINESS**

Nil

**18 CONFIDENTIAL REPORTS****Resolution 2023/54**

Moved: Cr Rob Guthrie

Seconded: Cr Jennifer Anderson

**That pursuant to section 66(1) and (2)(a) of the *Local Government Act 2020*, Council closes the meeting to the public to consider the confidential report(s) listed below, which are confidential on grounds provided in Section 3(1) of the *Local Government Act 2020*:**

**18.1 Macedon Ranges Regional Sports Precinct****CARRIED****Confidential reasons****18.1 Macedon Ranges Regional Sports Precinct**

This matter is considered to be confidential under Section 3(1) - a and g(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released and private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

The report recommends a resolution authorising the CEO to vary the Macedon Ranges Regional Sports precinct up to an amount, prior to that amount being known and if public would prejudice the Council's ability to provide best value for money for the Macedon Ranges Community.

**The meeting closed at 8:34pm.****The minutes of this meeting will be confirmed at the Council Meeting held on 24 May 2023.**