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| ***Deliver in person***  *Gisborne Administration Centre* OR *Kyneton Administration Centre*  *40 Robertson Street, Gisborne 129 Mollison Street, Kyneton* | ***Postal Delivery***  *Macedon Ranges Shire Council*  *Attention: Governance*  *PO Box 151, Kyneton VIC 3444* | ***Email***  *Attention: Governance*  *Email:* [*mrsc@mrsc.vic.gov.au*](mailto:mrsc@mrsc.vic.gov.au) |

**Head Petitioner** *(details to be completed prior to submission)*

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| **Name:**  *(Given Name and Surname)* |  | | | |
| **Address:** |  | | **Suburb/Town:** |  |
| **Post Code:** |  | **Contact phone number:** |  | |
| **Email address:** |  | | | |
| **Start date:**  *Date first signature added* |  | **Submission date:**  *Date issued to Council* |  | |
| **Total number of pages (excluding cover):** |  | | | |

**Request for action:** *(replace the red text below with the start date and the action you would like Council to take, then copy the completed request statement to the top of each following page)*

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| **Mayor and Councillors of the Macedon Ranges Shire Council, we the undersigned, petition Macedon Ranges Shire Council as of <insert start date of the petition here> to <insert text here – include the matter and action sought from council>.** |

***Please Note: the request for action must appear on every page of the petition exactly as completed above.***

**Background information to request:** *(1 – 5 lines maximum, describe relevant background)*

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| “**Mayor and Councillors of the Macedon Ranges Shire Council, we the undersigned, petition Macedon Ranges Shire Council from <insert start date here> to <insert text here – include the matter and action sought from council>.**”  *(Copy the completed request statement from the cover page to replace the text above, then delete this line)* | | |
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| \*\*\*\***\*Important, each signatory must include their full name (not initials) and full address, without repeat marks (i.e “”)\*\*\*\*\*** | | |
| **Print Full Name** | **Print Full address** | **Signature** |
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