



Macedon Ranges

Shire Council

ABN 42 686 389 537 – PO BOX 151, KYNETON VIC 3444

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Application for Adjoining Property Owner's Details

\$88

Part 7, Building Regulations 2018

Applicant details

Full name/s: _____

Company: _____

Postal address: _____

Phone: _____ Email: _____

Subject Property address: _____

If the applicant is not the owner, written proof of authorisation to act on behalf of the owner is required.

Adjoining property address(es):

1.	_____
2.	_____
3.	_____
4.	_____

Supporting documentation

Section 80 Notification sent to Council? Yes No

Note: If above answer is no this application cannot be processed.

Applicant declaration

Person's name: _____

Person's signature: _____ Date: _____

I/we declare that the contact details for adjoining properties will be used solely to facilitate the service of protection works notices under Part 7 of the Building Regulations 2018. The contact details will not be retained, copied or disseminated for unrelated purposes and will be kept secure.

Privacy Collection Notice

Macedon Ranges Shire Council is committed to protecting your privacy. The personal information you provide or this form is being collected for the primary purpose of Application for Adjoining Property Owner's Details. Where required, the personal information being collected will be provided to Macedon Ranges Shire Council staff to enable them to process your application. Your personal information will not be disclosed to any external party without your consent, unless required or authorised by law. If you wish to gain access to, or alter any personal information you have supplied on this application, contact us on 03 5422 0333. Information provided will be store in accordance with Council's Record Management Policy and destroyed in accordance with the Public Records Act 1973. You can access Council's Privacy Policy at mrsc.vic.gov.au/privacy

Payment options

- **In person:** cash, cheque/money order, EFTPOS or credit card at one of our customer service centres.
- **By Mail:** cheque or money order – payable to Macedon Ranges Shire Council. Mail this form and payment to PO BOX 151 KYNETON VIC 3444.