

## Keeping of Animals Permit – Application

Complete the following form if you want to apply to keep more than the allowable number of animals (dogs/cats) on a property as permitted under clause 56 of Community Local Law 2023.

### Applicant

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Note: if the applicant is not the owner of the property where the animals are to be kept, written approval from the property owner must be provided with this application.

How many animals will be kept on the property?      Dogs       Cats

What are the breeds of the animals?

\_\_\_\_\_

Are the animals kept for:

- Breeding                       Showing                       Training  
 Other (specify below)

### Important information

- A fee applies and must be paid at the time that this application is lodged. Refer to fee schedule on Council's website.
- All animal keeping permits are annual permits and expire on 31 July each year. Applications for renewal must be made before the current permit expires.
- Information contained in this application may be given to other persons who may be affected by the granting of any permit, allowing them to make a submission to Council as to how it may affect them.

### Privacy

Macedon Ranges Shire Council will only collect information from you with your knowledge and consent. Council will use personal information provided by you for the purposes for which it was collected. Personal information you provide to Council is protected by the Privacy and Data Protection Act 2014. Council will not disclose your personal information to a third party unless required by law.

### Payment options

**In person:** present this form and payment (cash, cheque/money order, EFTPOS or credit card) at one of our Service Centres.

**By Mail:** cheque or money order – payable to Macedon Ranges Shire Council. Mail this form and payment to PO BOX 151 KYNETON VIC 3444.

#### Office use only

Rec no:

Date paid:

Cashier:

Permit no:

Reg. ref no:



## Inspecting Officers Use Only

### Officer report

Address: \_\_\_\_\_

Date: \_\_\_\_\_

Officer's name: \_\_\_\_\_

Check of Property file:  Yes  No

Check of Customer Request files:  Yes  No

Previous complaints:  Yes  No

Planning permission required:  Yes  No

Summary of complaints and result, or officer recommendation as to this application: \_\_\_\_\_

Reason for keeping additional animals: \_\_\_\_\_

Is owner adequately setup to manage the animals?  Yes  No

Are there adequate controls in place to control nuisance noise?  Yes  No

Is the area, in which the animals are kept, adequate for the size of the animals?  Yes  No

Other comments, photographs and recommendations on CRM: \_\_\_\_\_

Date inspected: \_\_\_\_\_

Approved:  Yes  No

Officer: \_\_\_\_\_

Permit number issued: \_\_\_\_\_